

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
September 2, 2020 - 7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present: Andersen, Bartels, Brown, Hartman, McConnon, McIntyre, and Mojzuk.
Members absent: None. Also present was Fire Chief Mojzuk and 2 spectators.

APPROVAL OF AGENDA:

Approval of agenda- A motion by McIntyre, with support from Mojzuk. All yes, motion carried.

PUBLIC COMMENT:

A resident asked for an update on the sewer authority committee. Supervisor McConnon stated that he will talk about this in his report.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Mojzuk, Bartels supported to approve consent agenda. Roll call vote; all yes, motion carried.

Approval of Minutes: August 5, 2020 Regular Board Meeting

Treasurer's Report: Approval of August bills for payment- General, Sewer, and Fire Funds. McIntyre questioned two identical sewer bills. Hartman will confirm these payments.

STANDING REPORTS:

Supervisor's Report/Building Permits: – McConnon stated that the sewer authority committee met and have their next meeting scheduled for September 14th at 6:00.

McConnon reported: 2 building permits for new homes and 0 modular homes - making a total for 2020 of 8 homes and 18 modular homes.

NKSA- No Meeting. The next meeting is scheduled for October and will be dealing with the budget.

GVMC- No meeting

GGTC- All meetings are canceled until further notice.

Rockford Community Endowment: Mojzuk reported that the 5K fundraiser has been put on the back burner until 2021. They are hoping to work on a Spring fundraiser.

North Kent Community Enrichment: McConnon reported, April Cunningham has taken over as the township liaison.

Courtland Township Park & Trails: McIntyre met briefly with a Boy Scout who is working on his Eagle Scout project and hopes to do something for the new walking trail. Bartels reported that the

walking trail is almost finished. There are a few items on the list that need to be taken care of but for the most part it all looks good.

Fire Chief's Report: Number of calls for the month of August is 41 for a total of 276 calls for the year. The Chief also reported that he purchased t-shirts for his firefighters that support suicide awareness. It is called the Yellow Rose Campaign. He also stated that the new firetruck is on order.

Zoning Board of Appeals: McIntyre stated the zoning board approved a variance on a house on Peninsula dr.

Planning Commission Report: Andersen reported that a meeting is scheduled for October 20th on the updated Braeside plan.

OLD BUSINESS:

- A. Grinder Pump Fees – Tabled to October 7, 2020 meeting
- B. Electronic Recycling Event – Valley City - A motion was made by Brown, Andersen supported to not charge residents for the cost to recycle “tube” TVs.
Roll call vote: all yes, motion carried

NEW BUSINESS:

- A. A-1 Asphalt Payment – A motion was made by Bartels, Mojzuk supported to authorize payment of \$157,773.40 to A-1 Asphalt for the paving of the new walking trail, reserving the remaining balance of \$5,000 until we are satisfied that the final work is completed. Roll call vote: all yes, motion carried
- B. Kent County Road Commission Payment - A motion was made by McIntyre, Mojzuk supported to authorize payment of \$30,000 to Kent County Road Commission for the Courtland Township's cost share for work on 16 Mile Rd. Roll call vote: all yes, motion carried
- C. Drive-up ballot drop box - A motion was made by Mojzuk, Andersen supported to authorize payment up to \$3,000 to purchase a drive-up ballot drop box for outside the township office
Roll call vote: all yes, motion carried

PUBLIC COMMENT:

Fire Chief invited the board to come see the artwork that was given to him that was made out of old fire hoses. It was made by a young girl and her grandfather as a thank you gift for their service.

BOARD MEMBER COMMENTS:

Mojzuk – None

McIntyre – Has received calls from residents regarding the trees being removed on Shaner Ave by DTE. Unfortunately, the township does not have a say in this.

Andersen – stated that the township should do whatever they can to assist the residents with voting.

Hartman – Is applying for a grant to purchase election equipment

Brown – Everyone needs to send in their comments on the new website so we can sign off on the approval.

McConnon – The Smith hearing was held on Tuesday. The amount of fees and penalties assessed will be the judge’s decision. The sewer carbon filter has been ordered but not yet received. Sewer maintenance and operations bid packages will be sent out once Brandon gets the information completed.

Bartels – None

ADJOURNMENT:

With no further business the board meeting was adjourned at 7:55 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
08/04/2020	GENF	28865	MISC	PAT HARTMAN	400.00
08/05/2020	GENF	28866	ALDRICH	ALDRICH, KATHY	351.00
08/05/2020	GENF	28867	AUBRIE	AUBRIE FRENCH	368.00
08/05/2020	GENF	28868	FLATER	BARBARA FLATER	216.00
08/05/2020	GENF	28869	HODGES	CANNON HODGES	340.00
08/05/2020	GENF	28870	DDAVIS	DANIEL DAVIS	275.20
08/05/2020	GENF	28871	DIEPHOUSE	DAVID DIEPHOUSE	195.20
08/05/2020	GENF	28872	DEBAPTISTE	DEBAPTISTE, LORRAINE	378.00
08/05/2020	GENF	28873	PATTERSONE	ELEANORE PATTERSON	251.20
08/05/2020	GENF	28874	BASSETT	EUNICE BASSETT	308.00
08/05/2020	GENF	28875	GILLETTE	GILLETTE, LLOYD	369.00
08/05/2020	GENF	28876	MISC	HELEN KEHOE	348.00
08/05/2020	GENF	28877	MCENTIRE	JACKIE MCENTIRE	256.00
08/05/2020	GENF	28878	KAISER	JAMES KAISER	328.00
08/05/2020	GENF	28879	GROSS	JERRY GROSS	336.00
08/05/2020	GENF	28880	MOORE, J	JOAN MOORE	187.20 V
08/05/2020	GENF	28881	GGLIO	JUDY GGLIO	148.00
08/05/2020	GENF	28882	FOWLE	KAREN FOWLE	148.00
08/05/2020	GENF	28883	RATERINK	KAREN RATERINK	352.00
08/05/2020	GENF	28884	BIELECKI	LORI BIELECKI	312.00
08/05/2020	GENF	28885	KOSTIOREK	MARY KOSTIOREK	340.00
08/05/2020	GENF	28886	WALSH	MARY WALSH	283.50
08/05/2020	GENF	28887	LANGO, M	MELISA LANGO	296.00
08/05/2020	GENF	28888	BREEN	MICHAEL BREEN	188.00
08/05/2020	GENF	28889	MULL	PATRICIA MULL	227.20
08/05/2020	GENF	28890	LONGO, R	RYAN LONGO	308.00
08/05/2020	GENF	28891	GARDNER	STEVEN GARDNER	320.00
08/12/2020	GENF	28893	ARROW	ARROW SWIFT PRINTING	175.37
08/12/2020	GENF	28894	BAYES	BAYES WATER TREATMENT INC	19.00
08/12/2020	GENF	28895	CSPOST	CEDAR SPRINGS POST	316.80
08/12/2020	GENF	28896	CINTAS	CINTAS	88.23
08/12/2020	GENF	28897	CONSUMERS	CONSUMERS ENERGY	496.99
08/12/2020	GENF	28898	DES	DES MOINES STAMP	68.00
08/12/2020	GENF	28899	MISC	LINDA MASON	100.00
08/12/2020	GENF	28900	MASTERS	MASTERS TELECOM LLC	14.95
08/12/2020	GENF	28901	QUILL	QUILL CORPORATION	355.63
08/12/2020	GENF	28902	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	266.00
08/12/2020	GENF	28903	VENMANS	VENMAN'S LANDSCAPE SERV.	1,453.00
08/12/2020	GENF	28904	VERIZON	VERIZON	255.52
08/18/2020	GENF	28905	MISC	CIVICPLUS	5,000.00
08/18/2020	GENF	28906	MMLLPP	MICHIGAN MUNICIPAL LEAGUE LIABILITY	11,696.00
08/18/2020	GENF	28907	MICHWAVE	MICHWAVE TECHNOLOGIES INC	115.00
08/18/2020	GENF	28908	MISC	TRAVIS PEST CONTROL	125.00
08/18/2020	GENF	28909	VALLEY	VALLEY CITY SIGN	600.00
08/18/2020	GENF	28910	VENMANS	VENMAN'S LANDSCAPE SERV.	1,728.00
08/26/2020	GENF	28914	MOORE, J	JOAN MOORE	187.20
08/27/2020	GENF	28915	CONSUMERS	CONSUMERS ENERGY	536.86
08/27/2020	GENF	28916	FIRST	FIRST BANKCARD	43.98
08/27/2020	GENF	28917	KCOTREAS1	KENT COUNTY TREASURER	527.50
08/27/2020	GENF	28918	VENMANS	VENMAN'S LANDSCAPE SERV.	240.00

GENF TOTALS:

Total of 50 Checks:	32,238.53
Less 1 Void Checks:	187.20
Total of 49 Disbursements:	<u>32,051.33</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
08/12/2020	FIREF	4977	CONSUMERS	CONSUMERS ENERGY	27.30
08/12/2020	FIREF	4978	DTE	DTE ENERGY	44.31
08/12/2020	FIREF	4979	KLEYN	KLEYN MOBILE REPAIR, LLC	2,678.93
08/12/2020	FIREF	4980	NYE	NYE UNIFORM COMPANY	134.50
08/12/2020	FIREF	4981	WEX	WEX BANK	701.43
08/18/2020	FIREF	4982	MISC	CEDAR SPRINGS FIRE DEPARTMENT	650.00
08/18/2020	FIREF	4983	KLEYN	KLEYN MOBILE REPAIR, LLC	190.00
08/18/2020	FIREF	4984	MISC	LAKEVIEW FIRE DEPARTMENT	225.00
08/18/2020	FIREF	4985	MCKESSON	MCKESSON MEDICAL	97.17
08/18/2020	FIREF	4986	NHTS	NATIONAL HOSE TESTING SPECIALTIES	2,354.40
08/18/2020	FIREF	4987	MISC	OAKFIELD FIRE DEPARTMENT	225.00
08/18/2020	FIREF	4988	MISC	SPENCER FIRE DEPARTMENT	350.00
08/18/2020	FIREF	4989	WOLVERINE	WOLVERINE POWER SYSTEMS	478.00
08/25/2020	FIREF	4990	COURTLAND	COURTLAND TOWNSHIP	6,937.06
08/27/2020	FIREF	4991	CONSUMERS	CONSUMERS ENERGY	186.86
08/27/2020	FIREF	4992	FIRST	FIRST BANKCARD	10.59
08/27/2020	FIREF	4993	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
08/27/2020	FIREF	4994	CONSUMERS	CONSUMERS ENERGY	129.29

FIREF TOTALS:

Total of 18 Checks:	15,435.84
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	15,435.84

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
08/12/2020	SEWF	3708	USABLUE	USA BLUE BOOK	4,834.10
08/18/2020	SEWF	3709	MISC	DETROIT PUMP & MFG CO	1,337.00
08/18/2020	SEWF	3710	MAIN	MAIN-TECH SERVICES, INC.	8,406.60
08/18/2020	SEWF	3711	NKSA	NORTH KENT SEWER AUTHORITY	4,738.49
08/25/2020	SEWF	3712	COURTLAND	COURTLAND TOWNSHIP	296.04
08/27/2020	SEWF	3713	SEWER CE	CONSUMERS ENERGY	1,307.38
08/27/2020	SEWF	3714	USABLUE	USA BLUE BOOK	4,834.10

SEWF TOTALS:

Total of 7 Checks:	25,753.71
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	<u>25,753.71</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LAKEF SPECIAL ASSESSMENTS FUND					
08/18/2020	LAKEF	2132	PLM	PLM LAKE & LAND MANAGEMENT CORP.	7,277.50
08/27/2020	LAKEF	2133	CONSUMERS	CONSUMERS ENERGY	132.24
08/27/2020	LAKEF	2134	PLM	PLM LAKE & LAND MANAGEMENT CORP.	1,020.00
LAKEF TOTALS:					
Total of 3 Checks:					8,429.74
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					8,429.74