

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
March 4, 2020
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present: Andersen, Brown, Hartman, McConnon, McIntyre, and Mojzuk.
Members absent: Bartels. Also present was Chief Mojzuk and 8 spectators.

PUBLIC COMMENT:

A resident spoke regarding the Zoning Amendment: Commercial Warehouse.
Three residents spoke regarding of the adoption of the Zoning Ordinance: Barn Venue
Another resident asked a question about the zoning ordinance process.

BUDGET HEARING: FISCAL YEAR 2020-2021

Supervisor McConnon presented the fiscal year 2020-2021 budget to the township board for review and approval.

A motion was made by McIntyre, supported by Mojzuk to approve Items A. through F. as presented, with the exception of, no increase to the Township Trustees' salary. Roll call vote: all yes, motion carried

APPROVAL OF AGENDA:

Approval of agenda- A motion by Mojzuk, with support from Brown. All yes, motion carried.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Mojzuk, Andersen supported to approve consent agenda. Roll call vote; all yes, motion carried.

Approval of Minutes: February 5, 2020 Regular Board Meeting with one correction – the Rockford Community Endowment fundraiser will be a 5k not 4k.

Treasurer's Report: Approval of bills for payment- General, Sewer, and Fire Funds.

STANDING REPORTS:

Supervisor's Report/Building Permits: – McConnon reported: 3 building permits for residents and 4 modular homes - making a total for 2020 of 3 homes and 4 modular homes.

NKSA- No report

GVMC- No report

GGTC- No report

Rockford Community Endowment: Mojzuk reported that the committee members are looking for businesses to sponsor the event. Their names will be printed on the event T-Shirts

North Kent Community Enrichment: McConnon reported that the fundraisers held yielded approximately \$5,000.

Courtland Township Park & Trails: McIntyre reported that the committee did not meet but they are organizing a “clean up” day to be held on April 25th and will be looking for volunteers.

Fire Chief’s Report: Number of calls for the month of February is 33 for a total of 65 calls for the year.

Zoning Board of Appeals: No report

Planning Commission Report: Brown reported there will be a public hearing scheduled to correct a zoning error for two commercial properties – For additional items refer to New Business

OLD BUSINESS: None

NEW BUSINESS:

- A. Zoning Ordinance: Barn Venue 2020-02Z - A motion was made by Mojzuk, Hartman supported to approve. Roll call vote; Andersen - yes, Brown - no, Hartman - yes, McConnon - yes, McIntyre - no, and Mojzuk - yes, motion carried.
- B. Zoning Amendment for Commercial Warehouse: - A motion was made by Mojzuk, Hartman supported to deny the Commercial Warehouse Amendment. Roll call vote; Andersen - yes, Brown - no, Hartman - yes, McConnon - yes, McIntyre - no, and Mojzuk - yes, motion carried.
- C. Special Land Use: Commercial Storage Warehouses - A motion by Mojzuk, with support from Hartman to not amend the Special Land Use. All yes, motion carried.
- D. Auditor Proposal: A motion was made by McIntyre, Mojzuk supported to accept Douglas Wohlberg, CPA firm as our new auditor. Roll call vote: all yes, motion carried

PUBLIC COMMENT:

A resident spoke regarding:

- the adoption of the Zoning Ordinance: Barn Venue and felt a 10-acre requirement was too restrictive.
- the Planning Commission public hearing and felt the vice-chair should not have been present during the meeting. Also felt the Notice of Hearing was too vague.

A resident asked if a change to a residential/farm needed to go to the planning commission?

A resident stated that their home is a historical property and would like to have a home business run out of the barn to help provide funds to repair and maintain the age-old barn.

BOARD MEMBER COMMENTS:

Mojzuk – None

McIntyre – Stated that the township website needs a complete overhaul. It is not user friendly and is not kept current. She would like to see more transparency available.

Andersen – Agreed with McIntyre on the need to upgrade the website. She also commented that the Planning Commission public hearing agenda item on the Barn Venue, could have been handled better by not having the vice chair run the meeting and will take it into consideration for future meetings.

Brown – Reported that the property taxes for 2019 have been collected and notices for the Board of Review have been mailed out.

McConnon – Thanked everyone for coming to the meeting and explained that many changes will be coming to continue to improve our township. He agreed with the comments on the website and has allocated funds for that exact purpose.

Hartman – Stated that she and Nyha French, Deputy Clerk, have completed the Bureau of Elections courses/exam and are now officially accredited. There will be 4 election in Courtland Township in 2020.

Bartels – Absent

ADJOURNMENT:

With no further business the board meeting was adjourned at 9:43 PM.

Respectfully submitted,

Dated: _____
Susan K. Hartman, Clerk

Dated: _____
Matt McConnon, Supervisor

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
02/20/2020	FIREF	4890	CLASSIC	CLASSIC AUTO REPAIR LLC	366.77
02/20/2020	FIREF	4891	CONSUMERS	CONSUMERS ENERGY	541.30
02/20/2020	FIREF	4892	COURTLAND	COURTLAND TOWNSHIP	6,147.08
02/20/2020	FIREF	4893	DTE	DTE ENERGY	525.28
02/20/2020	FIREF	4894	HARDWARE	GREAT LAKES ACE	26.65
02/20/2020	FIREF	4895	HEALTH	KENT COUNTY HEALTH DEPT.	36.00
02/20/2020	FIREF	4896	PETERSEN	PETERSEN OIL CO., INC.	398.47
02/20/2020	FIREF	4897	TELERAD	TELE-RAD, INC.	80.00
02/20/2020	FIREF	4898	WEX	WEX BANK	513.24
02/27/2020	FIREF	4899	FIRST	FIRST BANKCARD	1,936.94
02/27/2020	FIREF	4900	WOLVERINE	WOLVERINE POWER SYSTEMS	502.08

FIREF TOTALS:

Total of 11 Checks:	11,073.81
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	11,073.81

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
02/12/2020	GENF	28627	BSA	B S & A SOFTWARE	385.00
02/12/2020	GENF	28628	CSPOST	CEDAR SPRINGS POST	163.20
02/12/2020	GENF	28629	CINTAS	CINTAS	176.34
02/12/2020	GENF	28630	CITY OF RO	CITY OF ROCKFORD	5,000.00
02/12/2020	GENF	28631	CONSUMERS	CONSUMERS ENERGY	457.10
02/12/2020	GENF	28632	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
02/12/2020	GENF	28633	MISC	MARYANN ANDERSEN	10.52
02/12/2020	GENF	28634	PETERSEN	PETERSEN OIL CO., INC.	460.86
02/12/2020	GENF	28635	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	112.00
02/20/2020	GENF	28643	ATT	AT&T	601.79
02/20/2020	GENF	28644	CONSUMERS	CONSUMERS ENERGY	382.39
02/20/2020	GENF	28645	FIRST	FIRST BANKCARD	1,573.22
02/20/2020	GENF	28646	KOLBE	JANE KOLBE	285.00 V
02/20/2020	GENF	28647	ROAD COMM	KENT CO. ROAD COMMISSION	1,314.60
02/20/2020	GENF	28648	MAPLE	MAPLE VALLEY CABINETS	1,500.00
02/20/2020	GENF	28649	MICHWAVE	MICHWAVE TECHNOLOGIES INC	115.00
02/20/2020	GENF	28650	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,693.50
02/20/2020	GENF	28651	MISC	MIKE NIENHUIS	2,350.00
02/20/2020	GENF	28652	RPS	ROCKFORD PUBLIC SCHOOLS	1,698.03
02/20/2020	GENF	28653	VENMANS	VENMAN'S LANDSCAPE SERV.	455.00
02/20/2020	GENF	28654	WILLIAMS	WILLIAMS & WORKS	1,734.57
02/25/2020	GENF	28655	KOLBE	JANE KOLBE	142.50
02/27/2020	GENF	28656	CONSUMERS	CONSUMERS ENERGY	457.10
02/27/2020	GENF	28657	KCOTREAS1	KENT COUNTY TREASURER	470.00
02/27/2020	GENF	28658	US BANK	US BANK EQUIPMENT FINANCE	258.46
02/27/2020	GENF	28659	VENMANS	VENMAN'S LANDSCAPE SERV.	1,145.00
02/27/2020	GENF	28660	MISC	WAM PRINT MAIL, INC.	1,969.30
02/27/2020	GENF	28661	WOLVERINE	WOLVERINE POWER SYSTEMS	166.67

GENF TOTALS:

Total of 28 Checks:	26,093.15
Less 1 Void Checks:	285.00
Total of 27 Disbursements:	<u>25,808.15</u>

02/27/2020 03:00 PM
User: NYHA
DB: Courtland

CHECK REGISTER FOR COURTLAND TOWNSHIP
CHECK DATE FROM 02/01/2020 - 02/29/2020

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank LAKEF SPECIAL ASSESSMENTS FUND					
02/20/2020	LAKEF	2116	CONSUMERS	CONSUMERS ENERGY	<u>25.36</u>
LAKEF TOTALS:					
Total of 1 Checks:					25.36
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					25.36

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
02/12/2020	SEWF	3672	ATT	AT&T	3,545.42
02/12/2020	SEWF	3673	MAIN	MAIN-TECH SERVICES, INC.	2,550.00
02/20/2020	SEWF	3674	CONSUMERS	CONSUMERS ENERGY	1,357.64
02/20/2020	SEWF	3675	COURTLAND	COURTLAND TOWNSHIP	296.04
02/27/2020	SEWF	3676	ATT	AT&T	3,542.40
02/27/2020	SEWF	3677	USABLU	USA BLUE BOOK	936.43
02/27/2020	SEWF	3678	NKSA	NORTH KENT SEWER AUTHORITY	3,420.00

SEWF TOTALS:

Total of 7 Checks:	15,647.93
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	<u>15,647.93</u>