

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
January 2, 2020
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present Andersen, Bartels, Brown, Hartman, McConnon, McIntyre, and Mojzuk. Members absent none. Also present was Chief Mojzuk and 2 spectators.

PUBLIC COMMENT:

APPROVAL OF AGENDA:

Approval of agenda- A motion by McIntyre, with support from Mojzuk. All yes, motion carried.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Andersen, Mojzuk supported to approve consent agenda. Roll call vote; all yes, motion carried.

Approval of Minutes: December 4, 2019 Regular Board Meeting.

Treasurer's Report: Approval of bills for payment- General, Sewer, and Fire Funds.

STANDING REPORTS:

Supervisor's Report/Building Permits: – no report

McConnon updated the board: Additional security cameras were installed at the township hall and fire station. One of the five township hall furnaces had to be replaced.

NKSA- no report

GVMC- no report

GGTC- no report

Rockford Community Endowment: Mojzuk shared that the basketball tournament previously suggested fell through. The committee is looking at the possibility of holding a 5K in April.

North Kent Community Enrichment: no report

Courtland Park & Trails: no meeting

Fire Chief's Report:

Number of calls for the month of December is 30 for a total of 395 calls for the year.

Zoning Board of Appeals: no meeting

Planning Commission Report: Andersen reported that there will be a public hearing in January for the barn event venue and swimming pool barriers ordinance.

OLD BUSINESS: None

NEW BUSINESS:

- A. North Kent Community Enrichment - A motion was made by McIntyre, Bartels supported to appoint April Cunningham as the North Kent Community Enrichment representative. Roll call vote; all yes, motion carried.

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS:

Mojzuk – Michele thanked everyone for the flowers sent in sympathy for the loss of her mother.

Brown - None

McConnon – We have switched our internet to MichWave and will be seeing an annual savings of more than \$4,600.

Hartman – Informed the board that she and Deputy Clerk, French went to the Oaks of Rockford to give an informal presentation on absentee voting and the permanent absent voter list. It was well received by the residents.

Andersen – complimented Hartman on the way the minutes are being reported.

McIntyre – Asked when the deadline for candidate applications was. McConnon stated he believed it was in April. Hartman stated that she received the kits from the county clerk and will get that information out to everyone before the end of the month.

Bartels – spoke to Chief Mojzuk and thanked him for his service with great admiration for what the Chief and his firefighters must have to experience.

ADJOURNMENT:

With no further business the board meeting was adjourned at 7:26 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 13390	12/03/2019	NYHA		BILL MASON	100.00
C 13391	12/03/2019	NYHA		PLAISER FUNERAL HOME	615.00
C 13392	12/10/2019	NYHA		BOBBI BANILE	10.00
C 13393	12/10/2019	NYHA		RAYMOND DAUCHY	35.00
C 13394	12/10/2019	NYHA		JIM TERPSTRA	100.00
C 13395	12/10/2019	NYHA		LINDA CLOSSER	17.00
C 13396	12/10/2019	NYHA		CAROLYN BROOKS	100.00
C 13397	12/10/2019	NYHA		JANIS OPPERMAN	10.00
C 13398	12/10/2019	NYHA		MARK ALTEMANN	50.00
C 13399	12/10/2019	NYHA		BILL KLINESTENKER	10.00
C 13400	12/10/2019	NYHA		QUILL	54.57
C 13401	12/10/2019	NYHA		IMPERIAL MUNICIPAL SERVICES	478.15
C 13402	12/12/2019	NYHA		JERI DERKS	100.00
C 13403	12/12/2019	NYHA		SCOTT LOWING	100.00
C 13404	12/12/2019	NYHA		MELANY KAISER	10.00
C 13405	12/17/2019	NYHA		SARA LARSEN	100.00
C 13406	12/18/2019	NYHA		CORNELIUS KALEE	1,807.00
C 13407	12/19/2019	NYHA		COUNTY OF KENT	61.00
C 13408	12/26/2019	NYHA		FIRE FUND	5,741.17
C 13409	12/26/2019	NYHA		SEWER FUND	296.04
C 13410	12/26/2019	NYHA		OAKS OF ROCKFORD	546.00
C 13411	12/26/2019	NYHA			4,699.40
C 13412	12/26/2019	NYHA		TODD RUGG	10.00

Total of 23 Receipts 15,050.33

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400 DUE FROM OTHER FUNDS	6,037.21
101-000-23000 DUE TO COUNTY MHC TAXES	182.00
101-000-43000 MHC TAXES	364.00
101-000-47700 BUILDING PERMITS	320.75
101-000-47800 ELECTRICAL PERMITS	1,807.00
101-000-47900 PLUMBING PERMITS	36.90
101-000-48000 MECHANICAL PERMITS	120.50
101-000-63400 GRAVE OPENINGS	615.00
101-000-64300 SALE OF CEMETERY LOT	35.00
101-000-65000 DOG LICENSES	77.00
101-000-66700 RENT	600.00
101-000-67100 MISCELLANEOUS	61.00
101-000-67600 REIMBURSEMENTS CEDAR SPRINGS ELECTION	4,699.40
101-206-72600 OFFICE SUPP./COPIER RENTAL	54.57
206-000-69000 911 ADDRESS SIGNS	40.00

TOTAL - ALL GL NUMBERS: 15,050.33

*** TOTAL BY FUND ***

101 GENERAL FUND	15,010.33
206 FIRE DEPT FUND	40.00

TOTAL - ALL FUNDS: 15,050.33

User: NYHA

DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
12/04/2019	GENF	28539	ATT	AT&T	1,040.91
12/04/2019	GENF	28540	MISC	CHARLES PIERSON	125.00
12/04/2019	GENF	28541	COURTLAND	COURTLAND TOWNSHIP	240.00
12/04/2019	GENF	28542	HELIX	HELIX INTERNATIONAL	676.00
12/04/2019	GENF	28543	RPS	ROCKFORD PUBLIC SCHOOLS	1,644.84
12/04/2019	GENF	28544	VENMANS	VENMAN'S LANDSCAPE SERV.	1,465.00
12/12/2019	GENF	28545	ADDORIO	ADDORIO TECHNOLOGIES	388.75
12/12/2019	GENF	28546	CSPOST	CEDAR SPRINGS POST	43.20
12/12/2019	GENF	28547	CINTAS	CINTAS	35.00
12/12/2019	GENF	28548	CONSUMERS	CONSUMERS ENERGY	449.73
12/12/2019	GENF	28549	ELECTION	ELECTION SOURCE	400.00
12/12/2019	GENF	28550	HEALTH	KENT COUNTY HEALTH DEPT.	48.00
12/12/2019	GENF	28551	MAMC	MAMC	120.00
12/12/2019	GENF	28552	MMLLPP	MICHIGAN MUNICIPAL LEAGUE LIABILITY	161.00
12/12/2019	GENF	28553	PITNEY	PITNEY BOWES GLOBAL	223.56
12/12/2019	GENF	28554	RSCC	ROCKFORD SPRINGS COMMUNITY CHURCH	60.00
12/12/2019	GENF	28555	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	56.00
12/12/2019	GENF	28556	FRANDSEN	SANDY FRANDSEN	28.51
12/12/2019	GENF	28557	WAM	WAM	1,905.34
12/19/2019	GENF	28565	ATT	AT&T	91.15
12/19/2019	GENF	28566	CONSUMERS	CONSUMERS ENERGY	410.90
12/19/2019	GENF	28567	KOLBE	JANE KOLBE	46.00
12/19/2019	GENF	28568	MISC	JERI DERKS	100.00
12/19/2019	GENF	28569	ROAD COMM	KENT CO. ROAD COMMISSION	1,632.09
12/19/2019	GENF	28570	KCTA	KENT COUNTY TREASURER'S ASSOCIATION	50.00
12/19/2019	GENF	28571	MISC	KRIS MOREY	100.00
12/19/2019	GENF	28572	MTA	MICHIGAN TOWNSHIPS ASSOC.	132.00
12/19/2019	GENF	28573	MICHWAVE	MICHWAVE TECHNOLOGIES INC	115.00
12/19/2019	GENF	28574	MIKA	MIKA MEYERS BECKETT & JONES PLC	3,795.00
12/19/2019	GENF	28575	PETERSEN	PETERSEN OIL CO., INC.	689.63
12/19/2019	GENF	28576	QUILL	QUILL CORPORATION	663.03
12/19/2019	GENF	28577	SUPERIOR	SUPERIOR BUSINESS SOLUTIONS	276.13
12/19/2019	GENF	28578	MISC	SUSAN HARTMAN	13.49
12/19/2019	GENF	28579	WILLIAMS	WILLIAMS & WORKS	412.60
12/26/2019	GENF	28580	BSA	B S & A SOFTWARE	615.00
12/26/2019	GENF	28581	DES	DES MOINES STAMP	133.00
12/26/2019	GENF	28582	H&H	H&H PLUMBING & HEATING	3,619.00
12/26/2019	GENF	28583	KCOTREAS1	KENT COUNTY TREASURER	455.00
12/26/2019	GENF	28584	PLUMMERS	PLUMMERS DISPOSAL SERVICE	3,296.05
12/26/2019	GENF	28585	US BANK	US BANK EQUIPMENT FINANCE	336.47
12/26/2019	GENF	28586	VENMANS	VENMAN'S LANDSCAPE SERV.	202.00
12/26/2019	GENF	28587	HARTMANS	SUSAN HARTMAN	35.08

GENF TOTALS:

Total of 42 Checks:	26,329.46
Less 0 Void Checks:	0.00
Total of 42 Disbursements:	26,329.46

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
12/12/2019	FIREF	4863	OLIVER	DAVID A. OLIVER	275.00
12/12/2019	FIREF	4864	HARDWARE	GREAT LAKES ACE	38.00
12/12/2019	FIREF	4865	WEINGARTZ	WEINGARTZ SUPPLY CO., INC	29.50
12/19/2019	FIREF	4866	CONSUMERS	CONSUMERS ENERGY	474.54 V
12/19/2019	FIREF	4867	COURTLAND	COURTLAND TOWNSHIP	5,741.17
12/19/2019	FIREF	4868	DOUGLASS	DOUGLASS SAFETY SYSTEMS, LLC	3,351.00
12/19/2019	FIREF	4869	DTE	DTE ENERGY	404.92
12/19/2019	FIREF	4870	INTERSTATE	INTERSTATE SIGN PRODUCTS, INC.	36.50
12/19/2019	FIREF	4871	PETERSEN	PETERSEN OIL CO., INC.	592.88
12/19/2019	FIREF	4872	WEX	WEX BANK	464.38
12/19/2019	FIREF	4873	CONSUMERS	CONSUMERS ENERGY	474.54

FIREF TOTALS:

Total of 11 Checks:	11,882.43
Less 1 Void Checks:	474.54
Total of 10 Disbursements:	11,407.89

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
12/04/2019	SEWF	3660	MAIN	MAIN-TECH SERVICES, INC.	4,561.20
12/04/2019	SEWF	3661	OUDBIER	OUDBIER INSTRUMENT CO	284.00
12/12/2019	SEWF	3662	MISSDIG	MISS DIG SYSTEM, INC.	996.06
12/19/2019	SEWF	3663	COURTLAND	COURTLAND TOWNSHIP	296.04
12/26/2019	SEWF	3664	CONSUMERS	CONSUMERS ENERGY	796.28
12/26/2019	SEWF	3665	CONSUMERS	CONSUMERS ENERGY	489.92
12/26/2019	SEWF	3666	NKSA	NORTH KENT SEWER AUTHORITY	8,456.04

SEWF TOTALS:

Total of 7 Checks:	15,879.54
Less 0 Void Checks:	0.00
Total of 7 Disbursements:	<u>15,879.54</u>

User: NYHA
DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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Bank LAKEF SPECIAL ASSESSMENTS FUND

12/04/2019	LAKEF	2112	PLM	PLM LAKE & LAND MANAGEMENT CORP.	1,600.00
12/12/2019	LAKEF	2113	PLM	PLM LAKE & LAND MANAGEMENT CORP.	1,200.00
12/19/2019	LAKEF	2114	CONSUMERS	CONSUMERS ENERGY	27.44

LAKEF TOTALS:

Total of 3 Checks:					2,827.44
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					2,827.44