

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
November 6, 2019
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 PM by Supervisor McConnon.

ROLL CALL:

Board Members present Andersen, Bartels, Brown, Hartman, McConnon, McIntyre, and Mojzuk. Members absent none. Also present was Chief Mojzuk and 4 spectators.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Action Item: Add NKCE bylaw change to New Business as item C.

Approval of Agenda- A motion by McIntyre, with support from Mojzuk. All yes, motion carried.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Mojzuk, Bartels supported to approve consent agenda. Roll call vote; all yes, motion carried.

Approval of Minutes: October 2, 2019 Regular Board Meeting.

Treasurer's Report: Approval of bills for payment- General, Sewer, and Fire Funds.

STANDING REPORTS:

Supervisor's Report/Building Permits: McConnon reported: 2 building permits for residents and 2 modular homes - making a total for the year of 26 homes and 58 modular homes.

NKSA- McConnon reported – no meeting

GVMC- McConnon reported that the GVMC is working on their Traffic Improvement Plan (TIP)

GGTC – McConnon attended the GGTC meeting last Wednesday. MDOT updated on the M57 passing lane due to be built in 2021. The lane will run from Farland to Ramsdell in both directions.

Rockford Community Endowment: Mojzuk shared that the committee is continuing work on their options for planning the winter fundraiser.

North Kent Community Enrichment: McConnon reported that he attended the meeting this past Monday. See New Business Item C.

Courtland Park & Trails: McIntyre reported no meeting this month. Bartels reported that the new playground equipment installation began today. McConnon will bring cost estimates for installing gravel on the new trail to the December meeting.

Fire Chief's Report:

Number of calls 30 from September 30th to October 30th for a total of 337 calls for the year.

Zoning Board of Appeals: McIntyre reported no meeting

Planning Commission Report: Andersen reported no meeting

OLD BUSINESS: None

NEW BUSINESS:

The Right Place Contribution– A motion was made by Andersen with support from Brown to contribute \$ 1,500.00 to The Right Place. Roll call vote; all yes, motion carried.

A motion was made by McIntyre with support from Mojzuk to move the January 2020 Board meeting to Thursday, January 2, 2020. Roll call vote; all yes, motion carried.

A motion was made by McIntyre with support from Bartels to change the NKCE bylaws to require only one representative from each participating community. Roll call vote; all yes, motion carried.

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS:

Bartels reported that he is continuing to work with Roosien & Associates on the drainage issue in the parking lot.

Mojzuk commented that she would like to see the Township use background checks for all new hires.

Brown shared that there is a Planning Commission Public Hearing to be held on November 19th regarding an application for a Mini Storage Unit to be built on 10 Mile.

McConnon reported ordinance infractions are being investigated, property on Stoner Lake and an illegal growing establishment on 16 Mile Rd. Additionally, the Squires Development builder traffic.

Hartman reported that the election went well with the assistance of the Deputy Clerk Nyha French and all of the Poll Workers.

Andersen stated that she would like to attend the MTA workshop “Defining Your Township’s Land Use Future” to be held on November 19th and encourage other officials to attend as well.

McIntyre None

ADJOURNMENT:

With no further business, it was moved by Brown seconded by McIntyre to adjourn the board meeting. All yes, motion carried. Meeting adjourned at 7:55 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 13342	10/01/2019	NYHA		LINDA MASON	100.00
C 13343	10/01/2019	NYHA		OAKS OF ROCKFORD	504.00
C 13344	10/02/2019	NYHA		SEWER FUND	208.90
C 13345	10/02/2019	NYHA		MEGAN SHEVOCK	100.00
C 13346	10/08/2019	NYHA		MARY & DAVID PEDERSON	4,000.00
C 13347	10/08/2019	NYHA		KIESHA SCHMID	100.00
C 13348	10/08/2019	NYHA		MARY ELNA DAUCHY	25.00
C 13349	10/08/2019	NYHA		LEHMAN'S AUTO	25.00
C 13350	10/08/2019	NYHA		PLAISER FUNERAL HOME	465.00
C 13351	10/08/2019	NYHA		IMPERIAL MUNICIPAL SERVICES	644.65
C 13352	10/08/2019	NYHA		COUNTY OF KENT	175.00
C 13353	10/08/2019	NYHA		COFFMAN DEVOLPMENT LLC	2,550.00
C 13354	10/08/2019	NYHA		STACEY THOMPSON	10.00
C 13355	10/08/2019	NYHA		ROBERT GARDNER	20.00
C 13356	10/09/2019	NYHA		COURTNEY ROBERTSON	282.13
C 13357	10/09/2019	NYHA		MICHAEL & COLLEEN REED	500.00
C 13358	10/17/2019	NYHA		ROBERT L BRILL	500.00
C 13359	10/17/2019	NYHA		MARLENE TOMPKINS	100.00
C 13360	10/17/2019	NYHA		DONALD & JACKIE SHIELDS	300.00
C 13361	10/17/2019	NYHA		OAKS OF ROCKFORD	2,000.00
C 13362	10/17/2019	NYHA		MARILYNN CROSBY	150.00
C 13363	10/23/2019	NYHA		CORNELIUS KALEE	1,983.00
C 13364	10/23/2019	NYHA		RON PETERSON	10.00
C 13365	10/24/2019	NYHA		FIRE FUND	6,284.88
C 13366	10/24/2019	NYHA		SEWER FUND	296.04
C 13367	10/24/2019	NYHA		KENT COUNTY DOG LICENSES	8.80
C 13370	10/28/2019	NYHA		OAKS OF ROCKFORD	519.00
C 13368	10/30/2019	NYHA		KATHLEEN POWERS	750.00
C 13369	10/30/2019	NYHA		STEVEN MOJZUK	53.95
C 13371	10/30/2019	NYHA		MICHIGAN BELL TELEPHONE	281.20
C 13372	10/31/2019	NYHA		STATE OF MICHIGAN	124,058.00
C 13373	10/31/2019	NYHA		PLAISER FUNERAL HOME	465.00
Total of 32 Receipts					147,469.55

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400 DUE FROM OTHER FUNDS	6,580.92	
101-000-23000 DUE TO COUNTY MHC TAXES	341.00	
101-000-23800 ESCROW - SITE PLAN	4,500.00	
101-000-43000 MHC TAXES	682.00	
101-000-47400 CABLE TV FRANCHISE F	281.20	
101-000-47800 ELECTRICAL PERMITS	1,983.00	
101-000-48000 MECHANICAL PERMITS	644.65	
101-000-57400 STATE SHARED REVENUE	124,058.00	
101-000-60900 PLANNING COMMISSION	550.00	
101-000-63400 GRAVE OPENINGS	930.00	
101-000-64300 SALE OF CEMETERY LOT	1,725.00	
101-000-65000 DOG LICENSES	8.80	
101-000-66700 RENT	400.00	
101-000-67100 MISCELLANEOUS	307.13	
101-000-68900 CONTRIBUTIONS	4,000.00	
101-206-72700 POSTAGE	208.90	
206-000-69000 911 ADDRESS SIGNS	40.00	
206-336-93900 VEHICLE MAINTENANCE	175.00	
206-336-97700 EQUIPMENT FUND	53.95	
TOTAL - ALL GL NUMBERS:		147,469.55

*** TOTAL BY FUND ***

101 GENERAL FUND	147,200.60	
206 FIRE DEPT FUND	268.95	
TOTAL - ALL FUNDS:		147,469.55

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
10/03/2019	GENF	28431	ATT	AT&T	166.31
10/03/2019	GENF	28432	ATT	AT&T	535.22
10/03/2019	GENF	28433	ATT	AT&T	337.76
10/03/2019	GENF	28434	AUTO EQUIP	AUTOMATIC EQUIPMENT SALES & SERVICE	189.00
10/03/2019	GENF	28435	MISC	MICHIGAN MUNICIPAL TREASURERS ASSOC	75.00
10/03/2019	GENF	28436	PETERSEN	PETERSEN OIL CO., INC.	264.61
10/03/2019	GENF	28437	MISC	DAVID LEMERAND	100.00
10/09/2019	GENF	28438	CSPOST	CEDAR SPRINGS POST	340.80
10/09/2019	GENF	28439	CONSUMERS	CONSUMERS ENERGY	469.31
10/09/2019	GENF	28440	GVMETRO	GRAND VALLEY METRO COUNCIL	3,242.00
10/09/2019	GENF	28441	KCOTREAS1	KENT COUNTY TREASURER	420.00
10/09/2019	GENF	28442	MICHWAVE	MICHWAVE TECHNOLOGIES INC	150.00
10/09/2019	GENF	28443	PLUMMERS	PLUMMERS DISPOSAL SERVICE	1,625.00
10/09/2019	GENF	28444	PSI	PRINTING SYSTEMS, INC.	560.04
10/09/2019	GENF	28445	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	672.00
10/09/2019	GENF	28446	THOMPSON	STEVEN THOMPSON CPA	4,170.00
10/17/2019	GENF	28447	ATT	AT&T	81.52
10/17/2019	GENF	28448	ROAD COMM	KENT CO. ROAD COMMISSION	2,241.28
10/17/2019	GENF	28449	PSI	PRINTING SYSTEMS, INC.	59.68
10/24/2019	GENF	28450	ARROW	ARROW SWIFT PRINTING	248.83
10/24/2019	GENF	28451	MISC	CHARLES PORTER	100.00
10/24/2019	GENF	28452	CONSUMERS	CONSUMERS ENERGY	359.58
10/24/2019	GENF	28453	FIRST	FIRST BANKCARD	152.00
10/24/2019	GENF	28454	KOLBE	JANE KOLBE	15.00
10/24/2019	GENF	28455	MISC	MICHIGAN LABOR LAW POSTER SERVICE	79.50
10/24/2019	GENF	28456	MICHWAVE	MICHWAVE TECHNOLOGIES INC	173.00
10/24/2019	GENF	28457	MIKA	MIKA MEYERS BECKETT & JONES PLC	1,151.50
10/24/2019	GENF	28458	MISC	NEW ENGLAND MANUFACTURING LLC	2,870.00
10/24/2019	GENF	28459	QUILL	QUILL CORPORATION	54.57
10/24/2019	GENF	28460	US BANK	US BANK EQUIPMENT FINANCE	296.91
10/30/2019	GENF	28469	ATT	AT&T	1,040.91
10/30/2019	GENF	28470	NK WELL	NORTH KENT WELL & PUMP	150.00
10/30/2019	GENF	28471	QUILL	QUILL CORPORATION	628.93
10/30/2019	GENF	28472	VENMANS	VENMAN'S LANDSCAPE SERV.	850.00
10/31/2019	GENF	28473	CS MILL	CEDAR SPRINGS MILL & SUPPLY, INC.	369.00
10/31/2019	GENF	28474	KCOTREAS1	KENT COUNTY TREASURER	432.50
10/31/2019	GENF	28475	VENMANS	VENMAN'S LANDSCAPE SERV.	1,195.00

GENF TOTALS:

Total of 37 Checks:	25,866.76
Less 0 Void Checks:	0.00
Total of 37 Disbursements:	<u>25,866.76</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
10/03/2019	FIREF	4828	AUTO	AUTO-WARES GROUP	468.71
10/03/2019	FIREF	4829	COURTLAND	COURTLAND TOWNSHIP	170.00
10/03/2019	FIREF	4830	DOUGLASS	DOUGLASS SAFETY SYSTEMS, LLC	22.70
10/03/2019	FIREF	4831	HARDWARE	GREAT LAKES ACE	5.99
10/03/2019	FIREF	4832	KCEMS	K.C.E.M.S.	249.09
10/03/2019	FIREF	4833	PETERSEN	PETERSEN OIL CO., INC.	291.39
10/24/2019	FIREF	4834	CHRIS FARR	CHRISTOPHER FARR	75.00
10/24/2019	FIREF	4835	CONSUMERS	CONSUMERS ENERGY	318.36
10/24/2019	FIREF	4836	DTE	DTE ENERGY	34.36
10/24/2019	FIREF	4837	FIRST	FIRST BANKCARD	763.21
10/24/2019	FIREF	4838	MICHAEL	MICHAEL HEMBROFF	75.00
10/24/2019	FIREF	4839	MFLEET	MICHIGAN FLEET FUELING SOLUTION LLC	41.00
10/24/2019	FIREF	4840	PHOENIX	PHOENIX SAFETY OUTFITTERS	4,656.64
10/24/2019	FIREF	4841	WATERWAY	WATERWAY OF MICHIGAN LLC	2,376.30
10/24/2019	FIREF	4842	WEX	WEX BANK	589.22
10/24/2019	FIREF	4843	COURTLAND	COURTLAND TOWNSHIP	6,284.88
10/30/2019	FIREF	4844	DOUGLASS	DOUGLASS SAFETY SYSTEMS, LLC	4,001.06
10/30/2019	FIREF	4845	MED-1	MED-1 LEONARD	410.00
10/31/2019	FIREF	4846	MED-1	MED-1 LEONARD	250.00

FIREF TOTALS:

Total of 19 Checks:	21,082.91
Less 0 Void Checks:	0.00
Total of 19 Disbursements:	<u>21,082.91</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
10/03/2019	SEWF	3645	ATT	AT&T	3,037.20
10/03/2019	SEWF	3646	MAIN	MAIN-TECH SERVICES, INC.	10,718.67
10/17/2019	SEWF	3647	NKSA	NORTH KENT SEWER AUTHORITY	54,721.50
10/17/2019	SEWF	3648	USABLUE	USA BLUE BOOK	6,341.76
10/24/2019	SEWF	3649	USABLUE	USA BLUE BOOK	129.95
10/24/2019	SEWF	3650	WILLIAMS	WILLIAMS & WORKS	72.00
10/24/2019	SEWF	3651	COURTLAND	COURTLAND TOWNSHIP	296.04
10/30/2019	SEWF	3652	ATT	AT&T	3,557.90
10/30/2019	SEWF	3653	CONSUMERS	CONSUMERS ENERGY	1,225.91

SEWF TOTALS:

Total of 9 Checks:	80,100.93
Less 0 Void Checks:	0.00
Total of 9 Disbursements:	<u>80,100.93</u>