

UNAPPROVED

MINUTES
COURTLAND TOWNSHIP
REGULAR BOARD MEETING
October 2, 2019
7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 PM by Supervisor McConnon.

ROLL CALL:

Board Members present Andersen, Bartels, Brown, Hartman, McConnon, McIntyre, and Mojzuk. Members absent none. Also present was Chief Mojzuk and 8 spectators.

PUBLIC COMMENT: None

APPROVAL OF AGENDA:

Approval of Agenda- A change was made to the agenda to include the hiring of a Firefighter. A motion by Mojzuk, with support from McIntyre. All yes, motion carried.

FIREFIGHTER HIRING:

A motion was made by Anderson with support from Brown to hire Joshua D. Brown. Roll call vote; all yes, motion carried.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion was made by Brown, McIntyre supported to approve consent agenda. Roll call vote; all yes, motion carried.

A. Approval of Minutes: September 4, 2019 Regular Board Meeting.

B. Treasurer's Report: Approval of bills for payment- General, Sewer, and Fire Funds.

STANDING REPORTS:

Supervisor's Report/Building Permits/NKSA and GVMC: McConnon reported: September **building permits** reported were 3 new residences making a total of 24 for the year and 56 modular homes. **NKSA-** No meeting was held. **GVMC-** The next meeting is scheduled for tomorrow morning.

Rockford Community Endowment: Mojzuk shared the group will be holding a winter fundraiser event in February 2020. They are hoping to hold the event at the Rockford Sportman's Club.

North Kent Community Enrichment: McConnon reported Jaime Gunderson is on board and beginning to plan a fundraiser for February 2020

Courtland Park & Trails: McIntyre reported that she is working on a design for a new pavilion. Marty is building doggie doo bag holders. McIntyre will be attending a Boy Scout meeting to see if there is interest in an Eagle Scout project. McIntyre also commented on the possibility of paving the new trail around the disc golf course. McConnon stated that he had an estimate cost of \$135,000.

Fire Chief's Report:

Number of calls 22 from August 31st to September 26th for a total of 297 calls for the year. Chief Mojzuk added a comment that the Station 2 will hold a Halloween party on October 31, 2019. They will be handing out Color Books and Crayons.

Zoning Board of Appeals: McIntyre reported no meeting

Planning Commission Report: Brown reported the commission discussed the master plan update proposal, barn ordinance and pool fencing amendment to zoning ordinance. There will be a Public Hearing in January 2020.

OLD BUSINESS: None

NEW BUSINESS:

- A. Presentation from the Right Place – Brad Comment, Vice President, Investor Relations gave a presentation explaining the purpose of the Right Place and asked for Courtland Township’s participation. Mr. Comment will send a letter of request to the Board and it will be decided at the next meeting.
- B. Sewer Feasibility Study – Williams and Works presented a proposal at the cost of \$5,600 to the Planning Commission. Bartels will review the study and will report back to the Board in November.

PUBLIC COMMENT: None

BOARD MEMBER COMMENTS:

Bartels spoke about the drainage around the township building. McConnon stated that he is still working on the flag holders for the Veterans graves. Hartman reported that she attended the MTA Regional meeting in Big Rapids. Andersen asked a visitor to introduce himself. His name is Brandon Sinclair and he is hoping to run for a legislative seat in the future. McIntyre asked why the Old Business item regarding the streetlight proposal for Squires Corner was removed. McConnon explained that lighting is not allowed and the request had been removed by the builders.

ADJOURNMENT:

With no further business, it was moved by McIntyre seconded by Anderson to adjourn the board meeting. All yes, motion carried. Meeting adjourned at 8:10 PM.

Respectfully submitted,

Dated: _____

Susan K. Hartman, Clerk

Dated: _____

Matt McConnon, Supervisor

10/01/2019 04:00 PM

RECEIPT REGISTER FOR COURTLAND TOWNSHIP

User: NYHA

Post Date from 09/01/2019 - 09/30/2019 Open And Completed Receipts

DB: Courtland
Receipt #

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C	13327	09/04/2019	NYHA	TERRY L CLEMENT	10.00
C	13328	09/05/2019	NYHA	GAIL WOLFORD	100.00
C	13329	09/05/2019	NYHA	RAYMOND DAUCHY	50.00
C	13330	09/05/2019	NYHA	IMPERIAL MUNICIPAL SERVICES	725.25
C	13331	09/07/2019	ANDREA	BRANDON BOUMA CONSTRUCTION	148.00
C	13334	09/12/2019	NYHA	MICHAEL GUNNESON	200.00
C	13336	09/17/2019	NYHA	DAVID LEMERAND	100.00
C	13337	09/17/2019	NYHA	PEDERSON FUNERAL HOME	245.00
C	13338	09/19/2019	NYHA	CORNELIUS KALEE	3,275.00
C	13339	09/25/2019	NYHA	SEWER FUND	296.04
C	13340	09/25/2019	NYHA	FIRE FUND	6,284.88
C	13341	09/26/2019	NYHA	KRISTEN MOREY	100.00
Total of 12 Receipts					11,534.17

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400	DUE FROM OTHER FUNDS	6,580.92
101-000-47700	BUILDING PERMITS	373.95
101-000-47800	ELECTRICAL PERMITS	3,275.00
101-000-47900	PLUMBING PERMITS	70.30
101-000-48000	MECHANICAL PERMITS	281.00
101-000-63400	GRAVE OPENINGS	245.00
101-000-64300	SALE OF CEMETERY LOT	50.00
101-000-66700	RENT	500.00
206-000-69000	911 ADDRESS SIGNS	10.00
590-000-47600	PERMITS	148.00
TOTAL - ALL GL NUMBERS:		11,534.17

*** TOTAL BY FUND ***

101	GENERAL FUND	11,376.17
206	FIRE DEPT FUND	10.00
590	SEWER FUND	148.00
TOTAL - ALL FUNDS:		11,534.17

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
09/05/2019	GENF	28399	CSPOST	CEDAR SPRINGS POST	168.00
09/12/2019	GENF	28400	ADDORIO	ADDORIO TECHNOLOGIES	80.00
09/12/2019	GENF	28401	ARROW	ARROW SWIFT PRINTING	145.34
09/12/2019	GENF	28402	MISC	BRENDA VUGTEVEEN	100.00
09/12/2019	GENF	28403	CONSUMERS	CONSUMERS ENERGY	471.43
09/12/2019	GENF	28404	CONSUMERS	CONSUMERS ENERGY	100.00
09/12/2019	GENF	28405	MISC	MMTA	748.00
09/12/2019	GENF	28406	PITNEY2	PITNEY BOWES INC	223.56
09/12/2019	GENF	28407	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	60.00
09/12/2019	GENF	28408	SQUIRE	ROCKFORD SQUIRE NEWSPAPER	56.00
09/12/2019	GENF	28409	WMRCA	WEST MICHIGAN REGIONAL CLERKS ASSOC	20.00
09/12/2019	GENF	28410	WILLIAMS	WILLIAMS & WORKS	1,160.00
09/19/2019	GENF	28411	ATT	AT&T	94.94
09/19/2019	GENF	28412	MTA	MICHIGAN TOWNSHIPS ASSOC.	136.00
09/26/2019	GENF	28420	BAYES	BAYES WATER TREATMENT INC	38.00
09/26/2019	GENF	28421	CONSUMERS	CONSUMERS ENERGY	476.72
09/26/2019	GENF	28422	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,624.50
09/26/2019	GENF	28423	MIKA	MIKA MEYERS BECKETT & JONES PLC	147.00
09/26/2019	GENF	28424	QUILL	QUILL CORPORATION	216.56
09/26/2019	GENF	28425	QUILL	QUILL CORPORATION	108.01
09/26/2019	GENF	28426	US BANK	US BANK EQUIPMENT FINANCE	283.19
09/26/2019	GENF	28427	VENMANS	VENMAN'S LANDSCAPE SERV.	235.00
09/26/2019	GENF	28428	VENMANS	VENMAN'S LANDSCAPE SERV.	2,385.00
09/26/2019	GENF	28429	VENMANS	VENMAN'S LANDSCAPE SERV.	455.00
09/26/2019	GENF	28430	MISC	WEST MICHIGAN LOCK & KEY	70.55

GENF TOTALS:

Total of 25 Checks:	10,602.80
Less 0 Void Checks:	0.00
Total of 25 Disbursements:	<u>10,602.80</u>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
09/12/2019	FIREF	4811	CONSUMERS	CONSUMERS ENERGY	27.53
09/12/2019	FIREF	4812	DTE	DTE ENERGY	43.26
09/12/2019	FIREF	4813	EDFORD	ED KOEHN FORD LINCOLN MERCURY	164.87
09/12/2019	FIREF	4814	HEALTH	KENT COUNTY HEALTH DEPT.	16.00
09/19/2019	FIREF	4815	MISC	KLEYN MOLBILE REPAIR	679.03
09/19/2019	FIREF	4816	MISC	KLEYN MOLBILE REPAIR	3,945.61
09/19/2019	FIREF	4817	WEX	WEX BANK	662.65
09/19/2019	FIREF	4818	WOLVERINE	WOLVERINE POWER SYSTEMS	180.00
09/19/2019	FIREF	4819	WOLVERINE	WOLVERINE POWER SYSTEMS	180.00
09/19/2019	FIREF	4820	COURTLAND	COURTLAND TOWNSHIP	6,284.88
09/26/2019	FIREF	4821	CLASSIC	CLASSIC AUTO REPAIR LLC	582.65
09/26/2019	FIREF	4822	CONSUMERS	CONSUMERS ENERGY	123.71
09/26/2019	FIREF	4823	CONSUMERS	CONSUMERS ENERGY	92.95
09/26/2019	FIREF	4824	MISC	DENBOER-BATTERIES PLUS	14.38
09/26/2019	FIREF	4825	FIRST	FIRST BANKCARD	2,270.35
09/26/2019	FIREF	4826	HARDWARE	GREAT LAKES ACE	6.65
09/26/2019	FIREF	4827	MISC	KLEYN MOBILE REPAIR	1,386.56

FIREF TOTALS:

Total of 17 Checks:	16,661.08
Less 0 Void Checks:	0.00
Total of 17 Disbursements:	<u>16,661.08</u>

09/26/2019 05:10 PM
User: NYHA
DB: Courtland

CHECK REGISTER FOR COURTLAND TOWNSHIP
CHECK DATE FROM 09/01/2019 - 09/30/2019

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Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank SEWF SEWER FUND					
09/12/2019	SEWF	3639	MAIN	MAIN-TECH SERVICES, INC.	13,126.20
09/12/2019	SEWF	3640	NKSA	NORTH KENT SEWER AUTHORITY	5,666.14
09/19/2019	SEWF	3641	USABLUE	USA BLUE BOOK	6,152.91
09/19/2019	SEWF	3642	COURTLAND	COURTLAND TOWNSHIP	296.04
09/26/2019	SEWF	3643	CONSUMERS	CONSUMERS ENERGY	782.80
09/26/2019	SEWF	3644	COURTLAND	COURTLAND TOWNSHIP	208.90
SEWF TOTALS:					
Total of 6 Checks:					26,232.99
Less 0 Void Checks:					0.00
Total of 6 Disbursements:					26,232.99