

1. The meeting was called to order at 7:00 PM by Supervisor McConnon. Members present: Andersen, Bartels, Brown, Frandsen, McConnon, McIntyre and Mojzuk. Members absent: none. Also present: Chief Mojzuk & 5 spectators.
2. Public Comment: none.
3. Chris Becker, Kent County Prosecutor gave a presentation on the services his office provides.
4. Approval of Agenda- Motion by Mojzuk, McIntyre supported. All yes. CARRIED.
5. Consent Agenda-McConnon made correction to the minutes regarding Rocky Pines street that neighbors to the east and west were contacted. No one to the north and south were contacted. Also under new business will be discussion regarding Cedar Springs Area Park & Rec. Motion by Andersen, Brown supported to approve consent agenda. Roll call vote: Frandsen- yes, Bartels- yes, McConnon- yes, Brown- yes, McIntyre- yes, Andersen- yes, Mojzuk- yes. CARRIED.
 - A. Approval of Minutes/ May 1, 2019 Regular Board Meeting.
 - B. Treasurer's Report/Approval of bills for payment- General, Sewer, and Fire Funds.
6. Standing Reports:
 - A. Supervisor's Report/Building Permits/Board Member Reports: April building permits reported were 3 new residences & 8 modular. 3 new residences for May and 5 new modular. The Spring Clean Up went well. McConnon was onsite twice and heard no complaints. There was positive feedback from residents. NKSA- Their next meeting is Thursday June 6th. They currently are working with WWW regarding the discharge of water from their facility. There cannot be any PFAS in the water that is being discharged into the sewer system. GVMC- Their next meeting is Thursday June 6th.
 - B. Rockford Community Endowment: Their dinner at the Rockford Sportsman's Club was in May, they raised approximately \$2,700.00 at the silent auction that evening. Their next meeting is June 12th at Courtland Township. Andersen will be attending as well as Michele Mojzuk, who will be assuming Andersen's role as Courtland Township's representative.
 - C. Cedar Springs Area Park & Rec- Courtland's representative was not in attendance.
 - D. Courtland Park & Trails: McIntyre reported they had a meeting tonight prior to the regular board meeting, all members were present except Terry Bartels. Discussion was on the possibility of a fireplace being built in the current pavilion to use as a warming area for folks who might want to use the trail around the golf course for Cross Country Skiing. The committee will get estimates for the fireplace work and bring it back to the Township Board. Discussion on possibly building another pavilion in the spring of 2020. The walking path on the outside of the Disc Golf Course has been cut. It is the equivalent of half a mile loop. The open space has also been mowed.
 - E. Fire Chief's Report: Chief Mojzuk reported 19 calls from April 30, 2019 to May 30, 2019 making 167 calls for the year. Tornado sirens came up in discussion at the Kent County Fire Chiefs meeting by Kent County Emergency Management asking about yearly maintenance. Most communities use West Shores Services from Allendale who had installed all five of our sirens. We contacted them for a quote for service. \$3,625.00 for the first year, then an annual cost of \$2,125.00 for a 4-year agreement. On May 3rd we had a person at each siren site at noon to make sure they worked properly. All did but the one at McIntyre Farm. West Shores came out to discover it was missing a leg of its 220- volt power line and had a broken antenna. This of course is not a part of the maintenance agreement. Mojzuk called Consumers Energy and it was not their wire. It was after the meter on the McIntyre Farm's power. To make it right so that McIntyres don't pay for our power it will cost \$1,500.00 to have an under-ground service put in by Consumers. The option of moving the siren would be \$3,200.00 Our Geargrid racks arrived and now are being used. They work and look great at both stations. The MRF class started on May 20th and has 22 students enrolled, 3 of them are from our department. Chief Mojzuk also reported Phil Scheer resigned from the Fire Department. Samantha Pastoor has been promoted to a Captain position. Mojzuk read a thank you note from Sandy Frandsen, showing her gratitude for the Courtland Fire Department staff who helped her when she was involved in a 4 car accident.
 - F. Zoning Board of Appeals Report: McIntyre reported that a variance was passed for the building of a garage on JeNeBe Drive.

- G. Planning Commission Report: McIntyre reported if you have any changes you want in the Master Plan please have them to Colleen Brown by June 18th. Special Land Use request for 207 self-storage units at 5800- 14 Mile Rd was presented. Motion by McIntyre, Brown supported to approve Resolution 2019-06. Roll call vote: Frandsen- no, Bartels- yes, McConnon- yes, Brown- yes, McIntyre- yes, Andersen- yes, Mojzuk- yes. CARRIED.
7. New Business:
- A. Cedar Springs Park & Rec- McConnon reported that the organization is in a financial crisis and is asking the supporting townships for more money. After much discussion, motion by Andersen, Frandsen supported to invest \$4,000.00 support for 1 year. Roll call vote: Frandsen- yes, Bartels- yes, McConnon- yes, Brown- yes, McIntyre- yes, Andersen- yes, Mojzuk- no. CARRIED.
8. Public Comments: none.
9. Board Member Comments: Andersen complemented Mojzuk regarding his format when he documents his expenditures for his credit card bill. Frandsen reported that she went to the cemetery to put up a stick flag on a veteran's grave site and found all our stick flags had been removed from our cemetery except 3. She is in the process of trying to find out if an organization came in and removed them. In the meantime, she contacted the Sherriff's Department. Bartels reported that he is continuing to work on the possibility of a grant for playground equipment. He met with Carl from Pentura here at our pavilion and park to see what might work. Bartels was informed that our existing swings are out of OSHA compliance. Mojzuk asked about the letters that were sent out regarding cemetery lots that aren't paid for. McConnon said that he has received a few responses thus far. McIntyre shared that Marty Patterson is not feeling well, so they are looking for someone that might be interested in building the boxes that would hold the Doggie Do Bags for the park area. McIntyre also shared the committee had put up markers on the Disc Golf Course to mark the trail they wanted mowed. When West Michigan Tree Service came to do the work all the markers had been removed by some unknown person? Brown shared that Deputy Clerk Andrea VanSetters has accepted a full time position else where.
10. Meeting was adjourned at 8:20 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 13231	05/01/2019	ANDREA		OAKBROOK RIDGE ASSN	158.45
C 13232	05/01/2019	ANDREA		STATE OF MICHIGAN	105,905.00
C 13233	05/01/2019	ANDREA		STATE OF MICHIGAN	400.00
C 13234	05/02/2019	ANDREA		JEROME ZEBOOR	500.00
C 13235	05/02/2019	ANDREA		FIRE FUND	39,099.53
C 13236	05/03/2019	ANDREA		WESLEY BUSH	10.00
C 13237	05/06/2019	ANDREA		IMPERIAL MUNICIPAL SERVICES	540.15
C 13238	05/06/2019	ANDREA		RUSSET VISTA ASSN	158.45
C 13239	05/06/2019	ANDREA		KARIN KULESZA	100.00
C 13240	05/15/2019	ANDREA		BROWMYER ESTATES	158.45
C 13241	05/15/2019	ANDREA		GEORGE WILLIAM	500.00
C 13242	05/15/2019	ANDREA		Bliss-Witters & Pike	465.00
C 13243	05/15/2019	ANDREA		GERST FUNERAL HOMES	465.00
C 13244	05/16/2019	ANDREA		DARLA HAFER	100.00
C 13245	05/16/2019	ANDREA		KELLY ANDERSON	200.00
C 13246	05/16/2019	ANDREA		ROBERT BRILL	150.00
C 13247	05/21/2019	ANDREA		LINDA HARDENBURGH	10.00
C 13248	05/21/2019	ANDREA		COURTLAND HILLS	475.35
C 13249	05/21/2019	ANDREA		COURTLAND TOWNSHIP	8,884.30
C 13250	05/21/2019	ANDREA		ROCKY PINES CONDO ASSOC	100.00
C 13251	05/21/2019	ANDREA		CORNELIUS KALEE	1,868.00
C 13252	05/21/2019	ANDREA		COUNTY OF KENT	36.30
C 13253	05/22/2019	ANDREA		CHARTER COMMUNICATIONS	16,657.29
C 13254	05/22/2019	ANDREA		MARTIN PATTERSON	10.00
C 13255	05/23/2019	ANDREA		FIRE FUND	6,250.57
C 13256	05/23/2019	ANDREA		SEWER FUND	296.03
C 13257	05/23/2019	ANDREA		FIRE FUND	1,345.63
C 13258	05/29/2019	ANDREA		CHARLES PIERSON JR	150.00
C 13259	05/29/2019	ANDREA		RAYMOND DAUCHY	20.00
C 13260	05/29/2019	ANDREA		OAKS OF ROCKFORD	450.00
C 13261	05/30/2019	ANDREA		CONNIE TRAMPER	100.00

Total of 31 Receipts 185,563.50

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400 DUE FROM OTHER FUNDS	46,991.76
101-000-23000 DUE TO COUNTY MHC TAXES	375.00
101-000-42400 STREET LIGHTS	950.70
101-000-43000 MHC TAXES	75.00
101-000-47400 CABLE TV FRANCHISE F	16,657.29
101-000-47700 BUILDING PERMITS	371.85
101-000-47800 ELECTRICAL PERMITS	1,868.00
101-000-47900 PLUMBING PERMITS	74.80
101-000-48000 MECHANICAL PERMITS	93.50
101-000-57400 STATE SHARED REVENUE	106,305.00
101-000-60800 APPEALS BOARD FEES	200.00
101-000-63400 GRAVE OPENINGS	930.00
101-000-64300 SALE OF CEMETERY LOT	1,170.00
101-000-66400 INTEREST	8,884.30
101-000-66700 RENT	300.00
101-000-67100 MISCELLANEOUS	36.30
101-850-92000 UTILITIES	100.00
206-000-69000 911 ADDRESS SIGNS	30.00
590-000-47600 PERMITS	150.00

TOTAL - ALL GL NUMBERS: 185,563.50

*** TOTAL BY FUND ***

101 GENERAL FUND	185,383.50
206 FIRE DEPT FUND	30.00
590 SEWER FUND	150.00

TOTAL - ALL FUNDS: 185,563.50

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
05/02/2019	28204	ALICE HAYWARD	100.00
05/02/2019	28205	AT&T	1,023.50
05/02/2019	28206	CONSUMERS ENERGY	100.00
05/02/2019	28207	DES MOINES STAMP	68.00
05/02/2019	28208	ELECTION SOURCE	835.00
05/02/2019	28209	KENT COUNTY ASSOC OF ASSESSING OFFI	75.00
05/02/2019	28210	KENT COUNTY TREASURER	367.50
05/02/2019	28211	KENT COUNTY TREASURER'S ASSOCIATION	40.00
05/07/2019	28225	PAT HARTMAN	200.00
05/08/2019	28226	ADDORIO TECHNOLOGIES	927.20
05/08/2019	28227	B S & A SOFTWARE	6,087.00
05/08/2019	28228	CEDAR SPRINGS POST	122.40
05/08/2019	28229	CONSUMERS ENERGY	463.83
05/08/2019	28230	KENT COUNTY HEALTH DEPT.	16.00
05/08/2019	28231	WEST MICHIGAN REGIONAL CLERKS ASSOC	10.00
05/16/2019	28232	APRIL CUNNINGHAM	260.00
05/16/2019	28233	AT&T	81.60
05/16/2019	28234	BARBARA FLATER	180.00
05/16/2019	28235	DANIEL DAVIS	168.00
05/16/2019	28236	DAVID DIEPHOUSE	168.00
05/16/2019	28237	HUNTER BUG LAWCARE LLC	1,275.00
05/16/2019	28238	JACKIE MCENTIRE	248.00
05/16/2019	28239	JERRY GROSS	248.00
05/16/2019	28240	JUDY GEGLIO	100.00
05/16/2019	28241	KAREN FOWLE	100.00
05/16/2019	28242	KENT CO. ROAD COMMISSION	1,585.63
05/16/2019	28243	KENT COUNTY TREASURER	2,915.45
05/16/2019	28244	LORI BIELECKI	248.00
05/16/2019	28245	MARLENE STARR	248.00
05/16/2019	28246	MARY WALSH	207.00
05/16/2019	28247	MOLLY SEEKAMP	306.00
05/16/2019	28248	QUILL CORPORATION	48.47
05/16/2019	28249	ROCKFORD SQUIRE NEWSPAPER	133.00
05/16/2019	28250	STEVEN GARDNER	248.00
05/16/2019	28251	SUSAN HARTMAN	292.50
05/23/2019	28263	BETH MORGAN	14.98
05/23/2019	28264	CONSUMERS ENERGY	25.40
05/23/2019	28265	FIRST BANKCARD	119.92
05/23/2019	28266	FIRST BANKCARD	234.48
05/23/2019	28267	MICHIGAN TOWNSHIPS ASSOC.	5,925.59
05/23/2019	28268	ROCKFORD PUBLIC SCHOOLS	1,665.73
05/23/2019	28269	SPLASH IRRIGATION INC.	99.43
05/30/2019	28270	ARROW SWIFT PRINTING	128.02
05/30/2019	28271	AT&T	1,023.50
05/30/2019	28272	CONSUMERS ENERGY	415.91
05/30/2019	28273	KENT COUNTY TREASURER	375.00
05/30/2019	28274	MIKA MEYERS BECKETT & JONES PLC	2,487.66
05/30/2019	28275	MML WORKER'S COMP FUND	1,365.00
05/30/2019	28276	PRINTING SYSTEMS, INC.	836.03
05/30/2019	28277	PROGRESSIVE AE	325.00
05/30/2019	28278	US BANK EQUIPMENT FINANCE	270.76
05/30/2019	28279	VENMAN'S LANDSCAPE SERV.	3,745.00
05/30/2019	28280	WILLIAMS & WORKS	33.92

GENF TOTALS:

Total of 53 Checks:	38,587.41
Less 0 Void Checks:	0.00
Total of 53 Disbursements:	<u>38,587.41</u>

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
05/02/2019	4743	DOUGLASS SAFETY SYSTEMS, LLC	627.50
05/02/2019	4744	SEVERIANO CHAVEZ JR	80.00
05/02/2019	4745	COURTLAND TOWNSHIP	39,099.53
05/02/2019	4746	DAVID A OLIVER	200.00
05/03/2019	4747	DAVID A. OLIVER	50.00
05/16/2019	4748	CONSUMERS ENERGY	27.76
05/16/2019	4749	DTE ENERGY	181.48
05/16/2019	4750	ED KOEHN FORD LINCOLN MERCURY	159.34
05/16/2019	4751	HUNTER BUG LAWCARE LLC	1,062.00
05/16/2019	4752	KENT COUNTY HEALTH DEPT.	16.00
05/16/2019	4753	MICHIGAN FLEET FUELING SOLUTION LLC	36.36
05/16/2019	4754	MOORE MEDICAL LLC	255.46
05/16/2019	4755	WEINGARTZ SUPPLY CO., INC	22.50
05/16/2019	4756	WEX BANK	269.99
05/23/2019	4757	COURTLAND TOWNSHIP	6,250.57
05/23/2019	4758	CONSUMERS ENERGY	125.38
05/23/2019	4759	FIRST BANKCARD	688.18
05/23/2019	4760	GEARGRID CORP	5,015.20
05/23/2019	4761	NYE UNIFORM COMPANY	137.95
05/23/2019	4762	COURTLAND TOWNSHIP	1,345.63
05/30/2019	4763	CONSUMERS ENERGY	137.16
05/30/2019	4764	MML WORKER'S COMP FUND	5,197.00

FIREF TOTALS:

Total of 22 Checks:	60,984.99
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	60,984.99