

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McConnon, McIntyre, Mojzuk, and Krygier. Members absent: none. Also present: Chief Mojzuk & 25 spectators.
2. Public Comment: Ingrid Jensen spoke on behalf of Big Brower Lake asking the Board if we have received copies of the petitions that they have circulated. She also wanted to reiterate those that signed the petition are 100% against any short term rentals. Lori Helmholdt read the article that was published in the Rockford Squire last week regarding short term rentals. Steve Coster wanted to thank the Planning Commission for their time. He also wanted to remind the Board that he is in favor of a full ban of any short term rentals. Shawn Wessell spoke in favor of short term rentals, he rents their family property as a means of maintaining family ownership. Arn McIntyre asked what the population of Courtland Township is? He reminded the Board that they should make a decision for the good of the entire Township. He asked what percentage of the Township population does the short term rentals affect. Lorraine Nykun spoke only to verify to the Board of her feelings that no short term rentals should be allowed in Courtland Township. Krygier closed the public comment at 7:09PM.
3. Approval of Agenda- Motion by McConnon, McIntyre supported, to approve Agenda. All yes. CARRIED.
4. Consent Agenda- Motion by Andersen, Brown supported,
 - a. Approval of Minutes/ September 5, 2018 Regular Board Meeting.
 - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Krygier congratulated Matt McConnon on being the next Courtland Township Supervisor effective November 20, 2018. There were 4 new homes and no new modulars for the month of September. Making a year to date total of 26 new residences and 22 modulars. Main-Tech bill for the month of September was \$7,132.00. Krygier reported Township received an invoice from Kent County Drain Commissioner for 2018 Drain and Lake level assessments for Beaver Dam in the amount of \$3,966.87. The Scrap Tire Recycle Event was a success on September 15th. 1,500 tires were dropped off here at Courtland Township. Tires came from Courtland, Spencer, Algoma, Oakfield, Ada, Solon, Plainfield, Nelson, Sparta, Rockford, Tyrone, Alpine, Cannon, Wyoming, Byron, Vergennes, and Grand Rapids Townships. NKSA- Krygier reported there will be no October meeting. Krygier will no longer be able to do the meetings so he is hopeful McConnon will take over going to the meetings. GVMC- Krygier was unable to attend the meeting this week. Rockford Community Endowment- Andersen reported at their September meeting they talked about Pillars of Honor. They are looking for potential honorees. If you know of someone that you would like to recommend, write a short essay about that person and bring it into the City of Rockford. Their annual dinner will be held on May 3, 2019 at the Rockford Sportsman's Club. They decided to not do the fruit sale this year due to the fact that the fruit price has gone up and you could buy the fruit at the store for what they would sell it for. They don't have the gift of time to look into other possible vendors for their fruit. CS Area Park & Rec- Krygier reported they are working on new bylaws and CS Area Park and Rec has changed their name to Northern Kent Community Enrichment. They reason behind that is to encompass more of the county so possible users would know that it's not just for Cedar Springs residents. Courtland Park/Trails Report- Disc Golf Course is being used, benches are all in on the course and the sign has been put up telling golfers to use the park restrooms which are on the southwest side of Fire Station 1.
6. Fire Chief's Report: Chief Mojzuk reported 32 calls from August 31, 2018 to September 30, 2018. The year total is 319 which is 43 calls over one call a day. In the last two weeks we have used our Life Arm device twice. Last night it was in operation all the way to the hospital. Mojzuk mentioned how helpful it was because there is no way a first responder could perform CPR all the way to the hospital. Fleis & Vanderbrink called and said the water samples came back with no detection for Pfas. They will be sending the written report soon. We will be holding our Halloween Open House at Station 2 on October 31st from 5:00PM-8:30PM. Andersen commented after Fire Chief's Report that the Halloween party is a great community relations event.
7. Zoning Board of Appeals Report: McIntyre reported no October or November meeting.
8. Planning Commission Report:
 - A. Short Term Rentals: Michele Mojzuk left the Board table before any discussion of short term rentals began, she abstained from participating and voting on any short term motions due to conflict of interest. Jim Scales reviewed all the options with regard to short term rentals that the Planning Commission had considered. The Planning Commission recommended option 2 which is prohibition of short term rentals and option 3 which is

prohibition of NEW short term rentals with provisions for existing short term rentals, along with licensing of existing short term rentals. Jim Scales also reviewed option 1, which stated short term rentals as a permitted use, subject to licensing ordinance. The Planning Commission did not recommend option 1. Option 4 is regarding Bed & Breakfast establishments with a Zoning Ordinance Amendment. Brown acknowledged there was more conflict brought to our attention with the internet use and Air Bnb advertising. McConnon commented that short term rentals are commercial use in a residential area is his view point. McIntyre commented that she believes short term rentals are a nice option for home owners. Andersen commented that we as a Board need to have respect for the minority as well as the majority. She also shared her concern about people possibly buying homes to only use for rental purposes. Krygier wanted to get an idea of how the Board was feeling so before asking for a motion he asked for roll call vote on option 1, 2, 3. Option 1: McIntyre and Frandsen yes. Option 2: Brown, Krygier, & McConnon yes. Option 3: Andersen & Frandsen yes. After more discussion motion by Krygier, McConnon supported to approve option 2 to prohibit ALL short term rentals. Roll call vote as follows: McConnon yes, Andersen no, Frandsen no, Krygier yes, Brown yes, McIntyre no. Tie vote, motion denied. Motion by McIntyre, to approve option 1 with application fees, administrative fees, & escrow account. No support, therefore motion failed. Motion by Krygier, McConnon supported, to approve option 4 with regard to Bed & Breakfast as a home occupation Ordinance No. 2018-02Z. McConnon, Andersen, Frandsen, Brown, Krygier, McIntyre, all yes. CARRIED. Motion by Andersen, Frandsen supported to approve option 3 with NO new short term rentals, only existing short term rentals, with escrow account, licensing Ordinance, if property is sold short term rental agreement is void. Roll call vote, McConnon no, Andersen yes, Frandsen yes, Krygier no, Brown no, McIntyre yes, tie vote motion denied. Motion by McIntyre to approve option 1 amending option 1 with minimum of 14 days rental with licensing ordinance, no support, motion failed. Motion by Brown, Andersen supported, to approve option 3 approving short term rentals on established rentals ONLY with a 5 year history of rental, with licensing ordinance, and a minimum 5 day rental within a 14 day period. Roll call vote, McConnon no, Andersen yes, Frandsen yes, Krygier no, Brown yes, McIntyre no, tie vote, motion denied. Krygier closed this portion of the meeting at 9:30PM as apparently the Board is at an impasse at this time. The Township will use the current ordinance for future reference.

9. New Business:

- a. Trustee Appointment: Krygier said with McConnon leaving his trustee position in November to assume the Supervisor role there will be a need for a new trustee to finish McConnon's term until November 2020. Krygier shared he is interested in the position and would like to continue to be on the Township Board.

10. Public Comments: Arn McIntyre: I apologize I did not write down what Mr. McIntyre shared with the Board.

Steve Coster shared how frustrated he was with us as Board members. He stated that he is totally disappointed that we are not listening to the recommendations that have come from the lake residents. Bill Cutler shared his feelings that the Township should completely ban all short term rentals. It is his opinion that the way the current ordinance reads people are already in violation by using their homes for commercial use.

11. Board Member Comments: none.

12. The meeting was adjourned at 9:50PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 13025	09/05/2018	ANDREA		COURTLAND FIRE DEPARTMENT AUXILLARY	525.00
C 13026	09/05/2018	ANDREA		IMPERIAL MUNICIPAL SERVICES	564.50
C 13028	09/06/2018	ANDREA		LISA SCHICHTEL	100.00
C 13029	09/06/2018	ANDREA		COURTLAND TOWNSHIP	596.99
C 13030	09/06/2018	ANDREA		JANET LEONARD	20.00
C 13031	09/10/2018	ANDREA		THOMAS ARMSTRONG JR	297.00
C 13032	09/10/2018	ANDREA		RONALD DREYER	10.00
C 13033	09/13/2018	ANDREA		CHAD JACKSON	100.00
C 13034	09/14/2018	ANDREA		CEDAR SPRINGS POST	39.80
C 13035	09/19/2018	ANDREA		LINDA RODENBURG	100.00
C 13036	09/19/2018	ANDREA		DAWN KLOE	100.00
C 13037	09/19/2018	ANDREA		KATHRYN MCCOMB	100.00
C 13038	09/24/2018	ANDREA		CORNELIUS KALEE	8,589.00
C 13039	09/24/2018	ANDREA		SUSAN OAKS	125.00
C 13040	09/24/2018	ANDREA		CRYSTAL BUCHNER	100.00
C 13041	09/24/2018	ANDREA		CHINA BREEN	100.00
C 13042	09/24/2018	ANDREA		UNEMPLOYMENT AGENCY	482.87
C 13043	09/26/2018	ANDREA		CURRENT TAX FUND	6.40
C 13044	09/26/2018	ANDREA		BRENDA VUGTEVEEN	100.00
C 13045	09/26/2018	ANDREA		FIRE FUND	6,033.47
C 13046	09/26/2018	ANDREA		SEWER FUND	567.40
C 13047	09/27/2018	ANDREA		BETTY DIANE MULDER	600.00
C 13048	09/28/2018	ANDREA		COURTLAND TOWNSHIP	195.16
Total of 23 Receipts					19,452.59

*** TOTAL BY GL DISTRIBUTION ***

101-000-08400	DUE FROM OTHER FUNDS	6,600.87
101-000-24000	SECURITY DEPOSIT	125.00
101-000-47700	BUILDING PERMITS	370.50
101-000-47800	ELECTRICAL PERMITS	8,589.00
101-000-47900	PLUMBING PERMITS	74.50
101-000-48000	MECHANICAL PERMITS	119.50
101-000-63400	GRAVE OPENINGS	297.00
101-000-64300	SALE OF CEMETERY LOT	600.00
101-000-65000	DOG LICENSES	6.40
101-000-66700	RENT	800.00
101-206-72700	POSTAGE	792.15
101-850-96200	UNCATEGORIZED	482.87
206-000-69000	911 ADDRESS SIGNS	30.00
206-336-96200	UNCATEGORIZED	39.80
206-336-97700	EQUIPMENT FUND	525.00
TOTAL - ALL GL NUMBERS:		19,452.59

*** TOTAL BY FUND ***

101	GENERAL FUND	18,857.79
206	FIRE DEPT FUND	594.80
TOTAL - ALL FUNDS:		19,452.59

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
09/06/2018	27841	ADDORIO GLOBAL INNOVATIONS	349.99
09/06/2018	27842	COURTLAND TOWNSHIP	596.99
09/06/2018	27843	ROCKFORD ACE	5.99
09/06/2018	27844	STOPPASIGNS & ENGRAVING LLC	25.00
09/13/2018	27845	CAROLIN HOEKSTRA	100.00
09/13/2018	27846	CEDAR SPRINGS POST	123.70
09/13/2018	27847	CONSUMERS ENERGY	499.31
09/13/2018	27848	KENT COUNTY HEALTH DEPT.	23.06
09/13/2018	27849	OFFICE OF THE GREAT SEAL	20.00
09/13/2018	27850	PRINTING SYSTEMS, INC.	49.65
09/13/2018	27851	ROCKFORD SQUIRE NEWSPAPER	147.00
09/13/2018	27852	SANDY FRANDSEN	17.98
09/20/2018	27853	ADDORIO GLOBAL INNOVATIONS	460.00
09/20/2018	27854	ANDREA VANSETTERS	135.71
09/20/2018	27855	AT&T	73.90
09/20/2018	27856	DES MOINES STAMP	68.00
09/20/2018	27857	H&H PLUMBING & HEATING	652.85
09/20/2018	27858	KENT CO. ROAD COMMISSION	224.05
09/20/2018	27859	MICHAEL KRYGIER	19.58
09/20/2018	27860	PITNEY BOWES GLOBAL	327.00
09/27/2018	27868	BHT&D	3,000.00
09/27/2018	27869	COLLEEN BROWN	20.00
09/27/2018	27870	CONSUMERS ENERGY	549.31
09/27/2018	27871	FIRST BANKCARD	803.60
09/27/2018	27872	MIKA MEYERS BECKETT & JONES PLC	2,910.50
09/27/2018	27873	PLUMMERS DISPOSAL SERVICE	4,711.30
09/27/2018	27874	PROGRESSIVE AE	1,300.00
09/27/2018	27875	SUSAN OAKS	100.00
09/27/2018	27876	US BANK EQUIPMENT FINANCE	226.76
09/27/2018	27877	VENMAN'S LANDSCAPE SERV.	3,609.50
09/27/2018	27878	WILLIAMS & WORKS	558.93

GENF TOTALS:

Total of 31 Checks:	21,709.66
Less 0 Void Checks:	0.00
Total of 31 Disbursements:	<u>21,709.66</u>

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
09/06/2018	4597	AUTO-WARES GROUP	287.98
09/06/2018	4598	BATTERIES PLUS	305.22
09/06/2018	4599	ROCKFORD ACE	58.13
09/13/2018	4600	CONSUMERS ENERGY	26.61 V
09/13/2018	4601	DTE ENERGY	53.62 V
09/13/2018	4602	MOORE MEDICAL LLC	225.61 V
09/13/2018	4603	CONSUMERS ENERGY	26.61
09/13/2018	4604	DTE ENERGY	53.62
09/13/2018	4605	MOORE MEDICAL LLC	225.61
09/20/2018	4606	JERRY WINELAND	300.00
09/20/2018	4607	WEX BANK	471.37
09/24/2018	4608	COURTLAND TOWNSHIP	6,033.47
09/27/2018	4609	CONSUMERS ENERGY	275.72
09/27/2018	4610	COURTLAND TOWNSHIP	165.00
09/27/2018	4611	FIRST BANKCARD	228.59
09/27/2018	4612	KENT COUNTY HEALTH DEPT.	16.00
09/27/2018	4613	PHIL SCHEER	30.00

FIREF TOTALS:

Total of 17 Checks:	8,783.16
Less 3 Void Checks:	305.84
Total of 14 Disbursements:	8,477.32