

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McConnon, McIntyre, Mojzuk, and Krygier. Members absent: none. Also present: Chief Mojzuk & 3 spectators.
2. Public Comment: Chief Mojzuk shared that a resident had approached him about the condition of the walking path south of the township hall and the driveways in our cemetery. They all need to have the cracks filled and all the asphalt resealed!! Krygier said he would get right on that concern.
3. Approval of Agenda- Motion by McConnon, McIntyre supported to approve Agenda. All yes. CARRIED.
4. Consent Agenda- Motion by McConnon, Andersen supported. All yes. CARRIED
 - a. Approval of Minutes/ August 1, 2018 Regular Board Meeting.
 - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Krygier reported that Kent District Library in Rockford is looking at building an addition to their current building. The City of Rockford has been covering all the maintenance for the Library and they will be looking to the Townships for financial support. Building permits were issued for 8 new homes and 0 new modulares. Making a year to date total of 22 new residences and 22 modulares. NKSA- Krygier reported there was no meeting. GVMC- Krygier reported their next meeting is Monday September 10, 2018. Rockford Community Endowment- Andersen reported there was no August meeting and the next meeting is in September at which time they will be discussing if they will be doing the fruit sale again this year for their fundraiser. CS Area Park & Rec-Courtland Township is still in need of a volunteer to represent our township. There was discussion at the meeting regarding the possibility of changing the name to North Kent Park & Rec. Courtland Park/Trails Report- We have hired a new groundskeeper, Rob Pastoor who is already an employee of the Courtland Fire Department. Our previous groundskeeper, Kevin Galloway has gone off to begin his college career in Alpena, Michigan. McIntyre asked about liability coverage for our groundskeeper. He would be covered under the liability insurance as any Courtland Township employee would be.
6. Fire Chief's Report: Chief Mojzuk reported 45 calls from July 31st to August 31st 2018, bringing the year to date to 287 calls. Chief Mojzuk thanked everyone for their support on the Fire Millage results which was 1,446 yes to 415 no. On August 2nd he was informed by Rich Keizer that Terry Welch walked into an EMS class at Rockford Ambulance and told them not to drink the water at the Rockford Ambulance station because the Fire department sprayed firefighting foam in the area in the past. He started making calls to the State Fire Marshall's office and the DEQ. On August 13th Fleis & Vanderbrink came out and took water samples from the Township office, Rockford Ambulance and both wells from the Fire station. We should have results around the middle of September. There were power lines across 11 Mile Road for 6 hours and 45 minutes. Chief Mojzuk and one other firefighter blocked the road from both directions until Consumers Energy came. Consumers Energy has been sent a bill in hopes that we can get reimbursed for payroll purposes. Other departments in our area have done this in the past for any call that lasted over one hour. The ladies auxiliary has reimbursed the Fire Fund \$525.00 to cover the cost for pullover hoodie shirts that were bought for the Fire Department staff.
7. Zoning Board of Appeals Report: McIntyre reported no August or September meeting.
8. Planning Commission Report: McConnon reported that the August meeting was cancelled. Their September meeting is on September 18, 2018 which will include a Public hearing with regards to Short Term Rentals.
9. New Business:
 - A. Resolution 2018-16 Resolution to adopt Procedures for Granting and Removing Real Property Exemptions. Motion by Krygier, McConnon supported. All yes. CARRIED.
 - B. Resolution 2018-17 Resolution to Adopt Waiver of Interest and Penalty for Property Transfer Affidavits. Motion by McIntyre, Mojzuk supported. All yes. CARRIED.
 - C. Fire Millage 2018 Tax Rate Request. Motion by McConnon, Andersen supported, vote by roll call. All yes. CARRIED.
 - D. Resolution 2018-18 Designation of September 21, 2018 "Prisoner of War/Missing in Action Recognition Day." Motion by McIntyre, Brown supported. All yes. CARRIED.

10. Public Comments: Chief Mojzuk shared with the board that the Township Hall now has a Michigan Flag, POW Flag, and an U.S.A. Flag flying by the front of the building. They look great!
11. Board Member Comments: Krygier shared that the third pump station installation will be located at the Grass Lake Lift Station.
12. The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

User: ANDREA

Post Date from 08/01/2018 - 08/31/2018 Open And Completed Receipts

DB: Courtland

| Receipt # | Date | Cashier | Wkstn | Received Of | Amount |
|----------------------|------------|---------|-------|-----------------------------------|-----------|
| C 13001 | 08/01/2018 | ANDREA | | OAKS OF ROCKFORD | 366.00 |
| C 13003 | 08/01/2018 | ANDREA | | KBH HOMES | 6,094.00 |
| C 13004 | 08/01/2018 | ANDREA | | AT&T | 44.44 |
| C 13005 | 08/02/2018 | ANDREA | | IMPERIAL MUNICIPAL SERVICES | 682.20 |
| C 13006 | 08/03/2018 | ANDREA | | MICHIGAN BELL TELEPHONE | 403.43 |
| C 13007 | 08/07/2018 | ANDREA | | PETE ANCONA | 20.00 |
| C 13008 | 08/07/2018 | ANDREA | | ROBERTA CHERRY | 10.00 |
| C 13009 | 08/07/2018 | ANDREA | | JANICE LAMES | 300.00 |
| C 13010 | 08/09/2018 | ANDREA | | JENNIFER LEVANDOWSKI | 100.00 |
| C 13011 | 08/15/2018 | ANDREA | | THEODORE FELKER | 150.00 |
| C 13012 | 08/15/2018 | ANDREA | | OAKS OF ROCKFORD | 3,000.00 |
| C 13013 | 08/15/2018 | ANDREA | | CHARTER COMMUNICATIONS | 17,191.56 |
| C 13014 | 08/16/2018 | ANDREA | | PEDERSON FUNERAL HOME | 455.00 |
| C 13015 | 08/16/2018 | ANDREA | | CAROLYN BROOKS | 100.00 |
| C 13016 | 08/22/2018 | ANDREA | | KENT INTERMEDIATE SCHOOL DISTRICT | 12,015.25 |
| C 13017 | 08/22/2018 | ANDREA | | BARBARA BOCKHEIM | 10.00 |
| C 13018 | 08/27/2018 | ANDREA | | CORNELIUS KALEE | 1,249.00 |
| C 13019 | 08/27/2018 | ANDREA | | OAKS OF ROCKFORD | 372.00 |
| C 13020 | 08/27/2018 | ANDREA | | FIRE FUND | 6,207.86 |
| C 13021 | 08/27/2018 | ANDREA | | SEWER FUND | 283.70 |
| C 13022 | 08/29/2018 | ANDREA | | THEODORE FELKER | 360.00 |
| C 13023 | 08/29/2018 | ANDREA | | CHERIE GRANT | 20.00 |
| C 13024 | 08/29/2018 | ANDREA | | KRISTA MILLER | 10.00 |
| Total of 23 Receipts | | | | | 49,444.44 |

*** TOTAL BY GL DISTRIBUTION ***

| | |
|---|-----------|
| 101-000-08400 DUE FROM OTHER FUNDS | 6,491.56 |
| 101-000-23000 DUE TO COUNTY MHC TAXES | 246.00 |
| 101-000-23800 ESCROW - SITE PLAN | 3,000.00 |
| 101-000-43000 MHC TAXES | 492.00 |
| 101-000-47400 CABLE TV FRANCHISE F | 403.43 |
| 101-000-47400 CABLE TV FRANCHISE FOR 4/30,5/30,6/30 | 17,191.56 |
| 101-000-47700 BUILDING PERMITS | 453.70 |
| 101-000-47800 ELECTRICAL PERMITS | 1,249.00 |
| 101-000-47900 PLUMBING PERMITS | 93.10 |
| 101-000-48000 MECHANICAL PERMITS | 135.40 |
| 101-000-62600 SUMMER TAX SERVICE | 12,015.25 |
| 101-000-63400 GRAVE OPENINGS | 965.00 |
| 101-000-64300 SALE OF CEMETERY LOT | 300.00 |
| 101-000-66700 RENT | 200.00 |
| 206-000-69000 911 ADDRESS SIGNS | 70.00 |
| 206-336-92000 UTILITIES | 44.44 |
| 590-000-21600 NKSA CONNECTION FEES | 3,420.00 |
| 590-000-47600 PERMITS | 74.00 |
| 590-000-67202 DEFERRED CONNECTIONS | 2,600.00 |
| TOTAL - ALL GL NUMBERS: | 49,444.44 |

*** TOTAL BY FUND ***

| | |
|--------------------|-----------|
| 101 GENERAL FUND | 43,236.00 |
| 206 FIRE DEPT FUND | 114.44 |
| 590 SEWER FUND | 6,094.00 |
| TOTAL - ALL FUNDS: | 49,444.44 |

| Check Date | Check | Vendor Name | Amount |
|------------------------|-------|-------------------------------------|-----------|
| Bank GENF GENERAL FUND | | | |
| 08/02/2018 | 27781 | AT&T | 1,022.85 |
| 08/02/2018 | 27782 | KENT COUNTY TREASURER | 37.67 |
| 08/02/2018 | 27783 | PITNEY BOWES GLOBAL | 373.95 |
| 08/02/2018 | 27784 | ROCKFORD ACE | 233.31 |
| 08/02/2018 | 27785 | SANDY FRANDSEN | 35.06 |
| 08/02/2018 | 27786 | BHT&D | 5,800.00 |
| 08/02/2018 | 27787 | KENT COUNTY TREASURER | 305.00 |
| 08/07/2018 | 27788 | PAT HARTMAN | 190.00 |
| 08/07/2018 | 27789 | CONSUMERS ENERGY | 509.52 |
| 08/07/2018 | 27790 | GUTTERS INC | 50.00 |
| 08/07/2018 | 27791 | ROCKFORD ACE | 14.99 |
| 08/07/2018 | 27792 | SPLASH IRRIGATION INC. | 98.80 |
| 08/16/2018 | 27793 | APRIL CUNNINGHAM | 203.25 |
| 08/16/2018 | 27794 | AT&T | 67.75 |
| 08/16/2018 | 27795 | BARBARA HOYT | 25.00 |
| 08/16/2018 | 27796 | BECKY LYN ERSTE-HOLMBERG | 241.00 |
| 08/16/2018 | 27797 | DANIEL DAVIS | 170.43 |
| 08/16/2018 | 27798 | DAVID DIEPHOUSE | 25.00 |
| 08/16/2018 | 27799 | DEBRA WHALEN | 131.38 |
| 08/16/2018 | 27800 | DIANNE BENNETT | 25.00 |
| 08/16/2018 | 27801 | ELEANORE MARIE PATTERSON | 206.13 |
| 08/16/2018 | 27802 | ETHEL M ERICKSON | 131.38 |
| 08/16/2018 | 27803 | EUNICE BASSETT | 203.25 |
| 08/16/2018 | 27804 | JERRY GROSS | 203.25 |
| 08/16/2018 | 27805 | JOHN HOYT | 25.00 |
| 08/16/2018 | 27806 | JUDY GEGLIO | 75.00 |
| 08/16/2018 | 27807 | KAREN SUE FOWLE | 75.00 |
| 08/16/2018 | 27808 | LORI BIELECKI | 209.00 |
| 08/16/2018 | 27809 | MARLENE STARR | 209.00 |
| 08/16/2018 | 27810 | MARY WALSH | 210.05 |
| 08/16/2018 | 27811 | MICHAEL BREEN | 25.00 |
| 08/16/2018 | 27812 | ROCKFORD PUBLIC SCHOOLS | 1,719.16 |
| 08/16/2018 | 27813 | SANDY FRANDSEN | 112.05 |
| 08/16/2018 | 27814 | STEVEN GARDNER | 203.25 |
| 08/16/2018 | 27815 | SUSAN HARTMAN | 251.13 |
| 08/23/2018 | 27816 | CEDAR SPRINGS POST | 109.00 |
| 08/23/2018 | 27817 | CONSUMERS ENERGY | 614.17 |
| 08/23/2018 | 27818 | CONSUMERS ENERGY | 25.84 |
| 08/23/2018 | 27819 | ELECTION SOURCE | 1,000.00 |
| 08/23/2018 | 27820 | FIRST BANKCARD | 195.95 |
| 08/23/2018 | 27821 | FIRST BANKCARD | 334.80 |
| 08/23/2018 | 27822 | ROCKFORD SPRINGS COMMUNITY CHURCH | 50.00 |
| 08/23/2018 | 27823 | ROCKFORD SQUIRE NEWSPAPER | 66.50 |
| 08/23/2018 | 27824 | WEST MICHIGAN REGIONAL CLERKS ASSOC | 20.00 |
| 08/29/2018 | 27830 | AT&T | 1,019.54 |
| 08/29/2018 | 27831 | KENT CO. ROAD COMMISSION | 94,526.58 |
| 08/29/2018 | 27832 | KENT COUNTY TREASURER | 310.00 |
| 08/29/2018 | 27833 | MIKA MEYERS BECKETT & JONES PLC | 4,498.00 |
| 08/29/2018 | 27834 | PERSONNEL CONCEPTS | 204.85 |
| 08/29/2018 | 27835 | SANDY FRANDSEN | 24.00 |
| 08/29/2018 | 27836 | STATE OF MICHIGAN | 10.00 |
| 08/29/2018 | 27837 | STATE OF MICHIGAN | 10.00 |
| 08/29/2018 | 27838 | US BANK EQUIPMENT FINANCE | 237.11 |
| 08/29/2018 | 27839 | VENMAN'S LANDSCAPE SERV. | 2,706.00 |
| 08/29/2018 | 27840 | WILLIAMS & WORKS | 191.50 |

GENF TOTALS:

| | |
|----------------------------|-------------------|
| Total of 55 Checks: | 119,571.45 |
| Less 0 Void Checks: | 0.00 |
| Total of 55 Disbursements: | <u>119,571.45</u> |

| Check Date | Check | Vendor Name | Amount |
|----------------------|-------|-------------------------------------|----------|
| Bank FIREF FIRE FUND | | | |
| 08/07/2018 | 4577 | CONSUMERS ENERGY | 27.09 |
| 08/07/2018 | 4578 | MICHIGAN FLEET FUELING SOLUTION LLC | 41.34 |
| 08/07/2018 | 4579 | ROCKFORD ACE | 39.58 |
| 08/07/2018 | 4580 | ULINE | 461.24 |
| 08/16/2018 | 4581 | DTE ENERGY | 39.35 |
| 08/16/2018 | 4582 | WATERWAY OF MICHIGAN LLC | 2,192.70 |
| 08/16/2018 | 4583 | WEX BANK | 630.67 |
| 08/23/2018 | 4584 | ADDORIO GLOBAL INNOVATIONS | 71.99 |
| 08/23/2018 | 4585 | CEDAR SPRINGS POST | 239.80 |
| 08/23/2018 | 4586 | CONSUMERS ENERGY | 134.11 |
| 08/23/2018 | 4587 | CONSUMERS ENERGY | 141.52 |
| 08/23/2018 | 4588 | FIRST BANKCARD | 1,056.53 |
| 08/23/2018 | 4589 | NORTHSTAR AED | 292.18 |
| 08/23/2018 | 4590 | ROCKFORD SQUIRE NEWSPAPER | 168.00 |
| 08/23/2018 | 4591 | SECOND CHANCE LIFE SUPPORT SOLUTION | 196.00 |
| 08/27/2018 | 4592 | COURTLAND TOWNSHIP | 6,207.86 |
| 08/29/2018 | 4593 | ANDY'S MOLE & RODENT CONTROL | 300.00 |
| 08/29/2018 | 4594 | MOORE MEDICAL LLC | 225.61 |
| 08/29/2018 | 4595 | PFD FIRE ACADEMY | 280.00 |
| 08/29/2018 | 4596 | PHIL SCHEER | 30.00 |

FIREF TOTALS:

| | |
|----------------------------|------------------|
| Total of 20 Checks: | 12,775.57 |
| Less 0 Void Checks: | 0.00 |
| Total of 20 Disbursements: | <u>12,775.57</u> |