

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McConnon, McIntyre, Mojzuk, and Krygier. Members absent: none. Also present: Chief Mojzuk & 3 spectators.
2. Public Comment: none.
3. Approval of Agenda- Andersen suggested that we move the KDL from New Business A to 5B. Motion by McConnon, Brown supported to approve the Agenda with said changes. All yes. CARRIED.
4. Consent Agenda: McIntyre inquired about payments to Quill Corporation, wondering what purchases are. She also asked about Environmental Systems Research bill. Andersen inquired why the Main-Tech bill is so high for the month of July. Main-Tech bill was \$12,402.40 for maintenance of the sewer system. Motion by McIntyre, McConnon supported, to approve the Consent Agenda.
  - a. Approval of Minutes/ July 3, 2018 Regular Board Meeting.
  - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Building permits were issued for 3 new homes and 5 new modulars which were built in the Oaks of Rockford. Making a year to date total of 14 new residences and 22 modulars. NKSA- no July meeting. Main-Tech bill for July is \$14,546.00. GVMC- no July meeting. Rockford Community Endowment- Andersen reported their next meeting is in August. CS Area Park & Rec- Krygier reported we are still looking for someone to represent Courtland Township. They have hired an I.T. person to help Director Gerhardt with registrations. Courtland Park/Trails Report- Krygier reported the T signs are not up yet on the Disc Golf Course. Jacob Stahl plans to install some type of a mail box where score cards will be kept for the Golf Course.

5b. KDL Presentation: Jennifer German, Andrew Erlewein, Lance Werner gave a summation of the library programs. Andrew shared the exciting news of the KDL book mobile will be delivered this fall. The book mobile will be visiting local schools and senior centers. Jennifer gave an update on the KDL cruiser program, this allows people with a library card, not only KDL cards, to check out and use one of their cruisers "bike". They have received many positive comments on the cruiser program which is providing the opportunity to tour downtown Rockford and the White Pine Trail.
6. Fire Chief's Report: Chief Mojzuk reported 36 calls from June 30<sup>th</sup> thru July 31<sup>st</sup> 2018 making a total of 241 calls for this year. That's 29 calls over 1 a day for the year. We received our 4 sets of new turnouts. We have both Pumpers that passed the annual test. We also had all the hose and ladders tested with three hoses failing and one ladder needing repair which has been completed. Also a 35 foot aluminum ladder did not pass. We are looking at 4 different vendors to get quotes for the hoses that we need to replace. Mojzuk said he got one quote for \$180.00 for a 4" hose. We donated 450 feet of our old out of date 2 ½ inch hose to the CoBeAc Camp and Retreat Center. They will use it to fill a mud pit for the kids to play in. Chief Mojzuk encouraged everyone to vote for the Fire Millage Renewal on Tuesday, August 7<sup>th</sup>.
7. Zoning Board of Appeals Report: McIntyre reported at their July meeting they had a request from Paul Damon to build a home on a nonconforming lot on Big Brower Lake. The ZBA granted one variance only. No August meeting is scheduled.
8. Planning Commission Report: McConnon reported that their August 21<sup>st</sup> meeting has been canceled due to Board Members being on vacation and Brower Lake Association will be having their annual meeting on the same night. Therefore their next meeting which will include a Public Hearing regarding short term rentals is scheduled for September 18<sup>th</sup>. Andersen suggested using the microphones for the Public Hearing in September.
9. New Business:
  - B. Disc Golf Course rate structure 2018: Krygier reported that Nick Simon who organized the Golf Tournament on July 15<sup>th</sup> 2018 was shocked when he was told our Township was asking a \$100.00 fee for the use of our Golf Course. Simon shared with Krygier that he was one of the volunteers that had worked on our Disc Golf Course. Krygier made an executive decision not to charge them the \$100.00 fee. After much discussion amongst the Board Members, motion by McIntyre, support by Mojzuk to charge a fee of \$250.00 plus \$100.00 security deposit per day for any future Disc Golf Tournaments. McConnon also made the suggestion that the motion include that these fees be revisited in the spring. 6 yes, Andersen nay. CARRIED.

C. Imperial Municipal Services addition of two inspectors: Rick Sparks and Lance Gates have joined the staff of IMS. Motion by McIntyre, Brown supported to approve both of these inspectors for the Township of Courtland. All yes. CARRIED.

D. Kent County Road Commission Construction: Motion by Frandsen, Brown supported to approve engineering work order for Young Ave. from Peterson St. north to 13 Mile Road, which is .50 miles, a budget estimate of \$15,000.00 All yes. CARRIED. Motion by Frandsen, Krygier supported to approve engineering work for 16 Mile Road from Myers Lake Road to Shaner Ave. which is 1.0 mile, a budget estimate of \$40,000.00. All yes. CARRIED.

10. Public Comments: none.

11. Board Member Comments: Frandsen shared that our Clerk's office hosted the Kent County Clerks Association Meeting on July 19<sup>th</sup>. We planned for 50 clerks & deputy clerks of which 42 attended. We also hosted an election training on July 26<sup>th</sup> with an afternoon and evening session. The afternoon session had well over 70 election workers attending. The evening session brought in 25 election workers. The training was to provide information and visuals of the new election equipment which Courtland will be using for the first time in the August Primary.

12. The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C	12979	07/11/2018	ANDREA	FRED KACOS	10.00
C	12980	07/11/2018	ANDREA	IMPERIAL MUNICIPAL SERVICES	548.55
C	12981	07/11/2018	ANDREA	THROOP FUNERAL HOMES	455.00
C	12982	07/12/2018	ANDREA	TRACEY CILUFFO	100.00
C	12983	07/13/2018	ANDREA	SCOTT SPENCER	10.00
C	12984	07/13/2018	ANDREA	DANIELLE HOMRICH	100.00
C	12985	07/17/2018	ANDREA	SUSAN KOBE	10.00
C	12986	07/17/2018	ANDREA	MARITA WILLIAMS	100.00
C	12987	07/18/2018	ANDREA	CURRENT TAX FUND	5,187.30
C	12988	07/18/2018	ANDREA	CURRENT TAX FUND	5,564.87
C	12989	07/18/2018	ANDREA	CURRENT TAX FUND	812.30
C	12990	07/18/2018	ANDREA	CURRENT TAX FUND	3,030.30
C	12991	07/19/2018	ANDREA	JAMES WILCHECK	300.00
C	12992	07/19/2018	ANDREA	STEVEN OAKS	300.00
C	12993	07/25/2018	ANDREA	SUSAN KOENIG	10.00
C	12994	07/25/2018	ANDREA	SUSAN OAKS	100.00
C	12995	07/25/2018	ANDREA	SUSAN OAKS	240.00
C	12996	07/25/2018	ANDREA	CINDY ANCONA	100.00
C	12997	07/26/2018	ANDREA	CORNELIUS KALEE	1,357.00
C	12998	07/26/2018	ANDREA	PEDERSON FUNERAL HOME	360.00
C	12999	07/26/2018	ANDREA	FIRE FUND	5,888.99
C	13000	07/26/2018	ANDREA	SEWER FUND	282.67
C	13002	07/26/2018	ANDREA	STATE OF MICHIGAN	2,108.97
Total of 23 Receipts					26,975.95

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400	DUE FROM OTHER FUNDS	6,171.66
101-000-40700	DELINQUENT INSTALLME	5,136.82
101-000-42400	STREET LIGHTS	50.48
101-000-47700	BUILDING PERMITS	395.50
101-000-47800	ELECTRICAL PERMITS	1,357.00
101-000-47900	PLUMBING PERMITS	36.05
101-000-48000	MECHANICAL PERMITS	117.00
101-000-63400	GRAVE OPENINGS	1,055.00
101-000-64300	SALE OF CEMETERY LOT	600.00
101-000-66700	RENT	500.00
206-000-40100	CURRENT PROPERTY TAX	5,564.87
206-000-69000	911 ADDRESS SIGNS	40.00
590-000-40200	SEWER ON TAX ROLL	3,030.30
590-527-99100	SAW GRANT	2,108.97
897-000-42300	CURRENT TAXES	375.88
898-000-42300	CURRENT TAXES	200.47
899-000-42300	CURRENT TAXES	235.95
TOTAL - ALL GL NUMBERS:		26,975.95

\*\*\* TOTAL BY FUND \*\*\*

101	GENERAL FUND	15,419.51
206	FIRE DEPT FUND	5,604.87
590	SEWER FUND	5,139.27
897	BIG BROWER LAKE S-A	375.88
898	LITTLE BROWER LK S-A	200.47
899	MYERS LAKE S-A	235.95
TOTAL - ALL FUNDS:		26,975.95

User: ANDREA  
DB: Courtland

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
07/12/2018	27736	CEDAR SPRINGS POST	207.08
07/12/2018	27737	CREATIVE CONCEPTS	223.00
07/12/2018	27738	GREEN ROCK LANDSCAPE SUPPLY	265.00
07/12/2018	27739	KENT COUNTY TREASURER	295.00
07/12/2018	27740	MML WORKER'S COMP FUND	6,250.00
07/12/2018	27741	QUILL CORPORATION	817.97
07/12/2018	27742	ROCKFORD ACE	76.96
07/12/2018	27743	ROCKFORD SQUIRE NEWSPAPER	210.00
07/12/2018	27744	GOLDEN LIFE AFC	1,093.50
07/13/2018	27745	AT&T	1,024.19
07/13/2018	27746	CONSUMERS ENERGY	347.09
07/13/2018	27747	ENVIRONMENTAL SYSTEMS RESEARCH INST	1,500.00
07/13/2018	27748	QUILL CORPORATION	104.24
07/13/2018	27749	SUPERIOR BUSINESS SOLUTIONS	233.37
07/13/2018	27750	TARA HARTHORN	100.00
07/13/2018	27751	WAM	1,860.23
07/19/2018	27752	ARROW SWIFT PRINTING	134.07
07/19/2018	27753	AT&T	67.85
07/19/2018	27754	CREATIVE CONCEPTS	17.95
07/19/2018	27755	ELECTION SOURCE	389.91
07/19/2018	27756	SPLASH IRRIGATION INC.	299.40
07/26/2018	27769	ADDORIO GLOBAL INNOVATIONS	180.00
07/26/2018	27770	CONSUMERS ENERGY	676.28
07/26/2018	27771	FIRST BANKCARD	722.94
07/26/2018	27772	KENT CO. ROAD COMMISSION	158,551.42
07/26/2018	27773	MIKA MEYERS BECKETT & JONES PLC	3,993.50
07/26/2018	27774	PRINTING SYSTEMS, INC.	31.00
07/26/2018	27775	QUILL CORPORATION	455.49
07/26/2018	27776	STOPPASIGNS & ENGRAVING LLC	50.00
07/26/2018	27777	US BANK EQUIPMENT FINANCE	219.47
07/26/2018	27778	VENMAN'S LANDSCAPE SERV.	1,778.00
07/26/2018	27779	WILLIAMS & WORKS	1,079.93

## GENF TOTALS:

Total of 32 Checks:	183,254.84
Less 0 Void Checks:	0.00
Total of 32 Disbursements:	<u>183,254.84</u>

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
07/12/2018	4558	CONSUMERS ENERGY	27.16
07/12/2018	4559	DINGES FIRE COMPANY	818.62
07/12/2018	4560	DTE ENERGY	40.55
07/12/2018	4561	ED KOEHN CHEVROLET	74.99
07/12/2018	4562	K.C.E.M.S.	240.43
07/12/2018	4563	MML WORKER'S COMP FUND	2,665.00
07/12/2018	4564	NYE UNIFORM COMPANY	236.50
07/12/2018	4565	WEINGARTZ SUPPLY CO., INC	58.69
07/12/2018	4566	WEX BANK	817.11
07/19/2018	4567	BATTERIES PLUS	38.97
07/19/2018	4568	R&R TRUCK REPAIR INC.	148.50
07/26/2018	4569	CONSUMERS ENERGY	301.01
07/26/2018	4570	COURTLAND TOWNSHIP	5,888.99
07/26/2018	4571	DOUGLASS SAFETY SYSTEMS, LLC	7,899.68
07/26/2018	4572	FIRST BANKCARD	31.23
07/26/2018	4573	GABRIEL SKELONC	30.00
07/26/2018	4574	GALEN GREEN	40.00
07/26/2018	4575	PHIL SCHEER	30.00
07/26/2018	4576	STEVE MOJZUK	110.00

## FIREF TOTALS:

Total of 19 Checks:	19,497.43
Less 0 Void Checks:	0.00
Total of 19 Disbursements:	19,497.43