

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Andersen, Brown, Frandsen, McConnon, Mojzuk, and Krygier. Members absent: McIntyre. Also present: Chief Mojzuk and 3 spectators.
2. Public Comment: Kasey Kalee inquired about the activity on Young Ave just south of 11 Mile Road. Robert Regan introduced himself. He is running for State Representative with the Conservative Party.
3. Approval of Agenda- McConnon made motion, Mojzuk supported to approve the agenda. All yes. CARRIED.
4. Consent Agenda: Motion by Andersen, McConnon supported, to approve the Consent Agenda.
  - a. Approval of Minutes/ March 7, 2018 Regular Board Meeting.
  - b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.
5. Supervisor's Report/Building Permits/Board Member Reports: Supervisor Krygier reported 4 new homes and 3 modulars were issued for March. Bringing a year to date of 7 residences and 5 modulars. NKSA- The next meeting is May 2, 2018. Williams and Works has finished their TV inspection of the sewer system. Brandon Mieras will be attending our May 2, 2018 Regular Board Meeting to give us an update on the sewer. Main Tech Services bill for March was \$2,578.00. GVMC- no March meeting. Rockford Community Endowment- At the March meeting they established a memorial fund in memory of Michael Young. They also established a PayPal account for direct donations to RACE. Their next meeting in April will meet at Algoma Township office and their May meeting will meet at Courtland Township office. CS Area Park & Rec- No report. Courtland Park/Trails Report- Supervisor Krygier stated he would be in touch with Jacob Stahl yet this week regarding finishing up the Disc Golf Course hopefully by the first of May. Ten of the benches we intend to order will be installed on the golf course and five will be kept to be installed in the park area.
6. Fire Chief's Report: Chief Mojzuk reported 41 calls for the month of March making a year to date total of 99 calls. April 1<sup>st</sup>, Chief Mojzuk promoted Captain Galen Green to the Deputy Chief's position and Firefighter Gabriel Skelonc to a Captain. Chief Mojzuk reported they had the opportunity to use our new Lifeline ARM RCF-A1000EN on March 11<sup>th</sup>. It worked very well, brought back the patient's heart beat for a few days, but he passed away at the hospital due to respiratory problems. The pancake breakfast on March 24<sup>th</sup> was a huge success this year. We brought in \$2,318.00. Fire Chief Mojzuk asked the Board for confirmation that he is authorized to spend up to but no more than \$5,000.00 on needed items for the Fire Department. The Board confirmed yes he is authorized to do so. The Fire Department needs to purchase 4 sets of new Turnout sets at \$1,950.00 each totaling \$7,800.00 for all. Motion by Frandsen, McConnon supported to authorize Chief Mojzuk to order 4 sets of new Turnouts. All yes. CARRIED. Mojzuk shared with the Board he plans to purchase an Audio Video system to be set up in the training room which will cost approximately \$4,000.00, hopefully less.
7. Zoning Board of Appeals Report: Brown reported at their March meeting they approved a four season porch on Je NE Be Drive and a garage on Loveless Drive. There is no planned ZBA meeting for April. Brown contacted Kimberly McIntyre and Nate Brown asking if they would be willing to be reappointed to ZBA. They are both willing to continue to serve. Motion by Krygier, Mojzuk supported to reappoint McIntyre and Nate Brown with a term ending April 2020. All yes. CARRIED.
8. Planning Commission Report: Brown reported at their March meeting P.C. acted on request from J&H Oil on Northland Drive at 14 Mile Road. They plan to add on to their existing building. Their next meeting is April 17, 2018 at which time they will be acting on a request from an adult foster care home on Northland Drive which currently is approved for 6 beds. They are looking at the possibility of increasing the amount of beds in the existing building possibly as high as 12 beds or more.
9. New Business:
  - A. Weed Control Bids- Motion by Andersen, Brown supported to accept bid from Soil Alive Fertilizers (division of Venman's Landscape) for fertilizer and weed control for the 2018 season. We will make a one year commitment with Soil Alive Fertilizers. All yes. CARRIED.
  - B. New Zero Turn Mower quotes- Motion by McConnon, Brown supported to purchase an Exmark zero turn 72 inch mower from Weingartz for the purchase price not to exceed \$11,500.00. All yes. CARRIED.
  - C. Park Bench quotes- Motion by Andersen, McConnon supported to purchase 15 benches from Highland Products Group LLC at the cost of \$5,055.00. All yes. CARRIED.

- D. Kent County Road Commission work order- Motion by Krygier, Frandsen supported to authorize engineering to establish grade line and alignment for future improvements on Young Ave. between Petersen St & 13 Mile Road. All yes. CARRIED.
- E. Verizon Metro Act Permit Resolution 2018-13. Motion by McConnon, Frandsen supported to approve Resolution 2018-13. All yes. CARRIED.
- F. Future Metro Act Permit Applications- Motion by Frandsen, McConnon supported, that effective immediately the Township Supervisor is authorized to review and approve METRO Act permit applications on behalf of the Township for the use of public rights of way within the Township for installation of facilities covered by the Act. This authority shall continue until repealed or amended by future action of the Township Board. All yes. CARRIED.

10. Board Member Comments: none.

11. Public Comments: Kasey Kalee asked the question if Squire Court will ever be paved. Brandon Bassett asked the Board how much money has been budgeted for the Parks for this fiscal year. He also shared with the board that he and his family have visited the Disc Golf Course and the park area. Bassett gave the township a thumbs up.

12. The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
C 12865	03/01/2018	ANDREA		DARCY OBERDORFER	100.00
C 12866	03/05/2018	ANDREA		ACCIDENT FUND	2,617.00
C 12867	03/05/2018	ANDREA		RONDA WARD	10.00
C 12868	03/07/2018	ANDREA		IMPERIAL MUNICIPAL SERVICES	250.00
C 12869	03/07/2018	ANDREA		KBH HOMES LLC	6,094.00
C 12871	03/08/2018	ANDREA		ROBERT PASTOOR	100.00
C 12872	03/14/2018	ANDREA		JAMES DENNIS BOLTON	150.00
C 12873	03/14/2018	ANDREA		ANGELA JOHNSON	100.00
C 12874	03/14/2018	ANDREA		NANCY METZGER	100.00
C 12875	03/19/2018	ANDREA		ACCIDENT FUND	236.00
C 12876	03/20/2018	ANDREA		CURRENT TAX FUND	1,997.71
C 12877	03/20/2018	ANDREA		CURRENT TAX FUND	2,168.05
C 12878	03/20/2018	ANDREA		CURRENT TAX FUND	859.91
C 12879	03/20/2018	ANDREA		CURRENT TAX FUND	375.55
C 12880	03/20/2018	ANDREA		LAUREN WILLIAMS	100.00
C 12881	03/26/2018	ANDREA		CORNELIUS KALEE	1,228.00
C 12882	03/26/2018	ANDREA		NANCY MANSHAEM	150.00
C 12883	03/26/2018	ANDREA		OAKS OF ROCKFORD	333.00
C 12884	03/26/2018	ANDREA		FIRE FUND	5,240.75
C 12885	03/26/2018	ANDREA		SEWER FUND	277.75
C 12886	03/26/2018	ANDREA		KATHLEEN CLEMENT	300.00
C 12887	03/28/2018	ANDREA		PEDERSON FUNERAL HOME	335.00
C 12888	03/29/2018	ANDREA		ANGELA SLAGTER	100.00
C 12889	03/29/2018	ANDREA		STATE OF MICHIGAN	10,459.75
C 12890	03/29/2018	ANDREA		SEWER FUND	250.04
C 12891	03/29/2018	ANDREA		ROBERT HAYES VERIZON	500.00
Total of 26 Receipts					34,432.51

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400	DUE FROM OTHER FUNDS	5,518.50
101-000-23000	DUE TO COUNTY MHC TAXES	277.50
101-000-40100	CURRENT PROPERTY TAX	1,997.71
101-000-40700	DELINQUENT INSTALLME	859.91
101-000-43000	MHC TAXES	55.50
101-000-47700	BUILDING PERMITS	250.00
101-000-47800	ELECTRICAL PERMITS	1,228.00
101-000-63400	GRAVE OPENINGS	335.00
101-000-64300	SALE OF CEMETERY LOT	600.00
101-000-66700	RENT	600.00
101-206-72700	POSTAGE	250.04
101-206-82600	LEGAL FEES	500.00
101-850-91000	INSURANCE & BONDS	427.95
206-000-40100	CURRENT PROPERTY TAX	2,168.05
206-000-69000	911 ADDRESS SIGNS	10.00
206-336-91000	INSURANCE & BONDS	2,425.05
590-000-21600	NKSA CONNECTION FEES	3,420.00
590-000-47600	PERMITS	74.00
590-000-67202	DEFERRED CONNECTIONS	2,600.00
590-527-80100	PROFESSIONAL SERVICE	7,393.50
590-527-93001	MAINTENANCE - COURTLAND	3,066.25
897-000-42300	CURRENT TAXES	375.55
TOTAL - ALL GL NUMBERS:		34,432.51

\*\*\* TOTAL BY FUND \*\*\*

101	GENERAL FUND	12,900.11
206	FIRE DEPT FUND	4,603.10
590	SEWER FUND	16,553.75
897	BIG BROWER LAKE S-A	375.55
TOTAL - ALL FUNDS:		34,432.51

Check Date	Check	Vendor Name	Amount
Bank FIREF FIRE FUND			
03/08/2018	4462	AUTO-WARES GROUP	149.66
03/08/2018	4463	MICHIGAN RESCUE CONCEPTS	8.00
03/08/2018	4464	PETERSEN OIL CO., INC.	379.74
03/08/2018	4465	ROCKFORD ACE	25.97
03/22/2018	4466	CONSUMERS ENERGY	8.90
03/22/2018	4467	DTE ENERGY	450.79
03/22/2018	4468	ED KOEHN FORD LINCOLN MERCURY	362.55
03/22/2018	4469	MICHIGAN RESCUE CONCEPTS	460.00
03/22/2018	4470	WEX BANK	363.43
03/26/2018	4471	COURTLAND TOWNSHIP	5,240.75
03/29/2018	4472	AT&T	48.76
03/29/2018	4473	CONSUMERS ENERGY	203.40
03/29/2018	4474	CONSUMERS ENERGY	185.00
03/29/2018	4475	COURTLAND TOWNSHIP	165.00
03/29/2018	4476	DOUGLASS SAFETY SYSTEMS, LLC	210.24
03/29/2018	4477	FIRST BANKCARD	10.58
03/29/2018	4478	GALEN GREEN	30.00
03/29/2018	4479	GREG SCOTT	30.00
03/29/2018	4480	PHIL SCHEER	30.00
03/29/2018	4481	ROCKFORD ACE	212.15
03/29/2018	4482	STEVE MOJZUK	110.00
03/29/2018	4483	WONDERLAND TIRE COMPANY INC	1,311.12

## FIREF TOTALS:

Total of 22 Checks:	9,996.04
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	9,996.04

Check Date	Check	Vendor Name	Amount
Bank GENF GENERAL FUND			
03/05/2018	27564	MML WORKER'S COMP FUND	91.00
03/08/2018	27565	AT&T	160.89
03/08/2018	27566	AT&T	576.12
03/08/2018	27567	AT&T	324.25
03/08/2018	27568	KOREHICOM	162.15
03/08/2018	27569	PETERSEN OIL CO., INC.	472.58
03/08/2018	27570	PROGRESSIVE AE	1,625.00
03/08/2018	27571	WAM	1,804.04
03/15/2018	27572	APEX SOFTWARE	470.00
03/15/2018	27573	CONSUMERS ENERGY	507.35
03/15/2018	27574	KELLERMEIER	375.00
03/15/2018	27575	KELLERMEIER PLUMBING INC.	207.50
03/15/2018	27576	PITNEY BOWES GLOBAL	327.00
03/15/2018	27577	UNITED STATES TREASURY	6,933.77
03/22/2018	27578	ANDREA VANSETTERS	15.86
03/22/2018	27579	AT&T	61.18
03/22/2018	27580	BETH MORGAN	139.46
03/29/2018	27592	ADDORIO GLOBAL INNOVATIONS	1,138.75
03/29/2018	27593	BETH MORGAN	89.53
03/29/2018	27594	CONSUMERS ENERGY	478.33
03/29/2018	27595	CONSUMERS ENERGY	24.22
03/29/2018	27596	FIRST BANKCARD	189.58
03/29/2018	27597	FIRST BANKCARD	116.45
03/29/2018	27598	FIRST BANKCARD	375.00
03/29/2018	27599	JANE KOLBE	16.15
03/29/2018	27600	KENT COUNTY TREASURER	277.50
03/29/2018	27601	MIKA MEYERS BECKETT & JONES PLC	1,961.00
03/29/2018	27602	MLIVE MEDIA GROUP	480.48
03/29/2018	27603	PITNEY BOWES GLOBAL	3,000.00
03/29/2018	27604	ROCKFORD ACE	41.55
03/29/2018	27605	US BANK EQUIPMENT FINANCE	240.10
03/29/2018	27606	VENMAN'S LANDSCAPE SERV.	625.00
03/29/2018	27607	WILLIAMS & WORKS	623.50

## GENF TOTALS:

Total of 33 Checks:	23,930.29
Less 0 Void Checks:	0.00
Total of 33 Disbursements:	<u>23,930.29</u>

Check Date	Check	Vendor Name	Amount
Bank SEWF SEWER FUND			
03/08/2018	3498	MAIN-TECH SERVICES, INC.	5,404.50
03/08/2018	3499	NORTH KENT SEWER AUTHORITY	3,420.00
03/15/2018	3500	NORTH KENT SEWER AUTHORITY	6,297.22
03/15/2018	3501	NORTH KENT SEWER AUTHORITY	4,594.40
03/26/2018	3502	COURTLAND TOWNSHIP	277.75
03/29/2018	3503	AT&T	1,054.44
03/29/2018	3504	CONSUMERS ENERGY	1,309.66
03/29/2018	3505	COURTLAND TOWNSHIP	250.04
03/29/2018	3506	FIRST BANKCARD	50.97
03/29/2018	3507	MAIN-TECH SERVICES, INC.	2,578.00
03/29/2018	3508	NORTH KENT SEWER AUTHORITY	24,434.84
03/29/2018	3509	PLUMMER'S ENVIRONMENTAL SERVICES	488.25
03/29/2018	3510	PRINTING SYSTEMS, INC.	202.80
03/29/2018	3511	WILLIAMS & WORKS	5,206.71
03/29/2018	3512	WILLIAMS & WORKS	2,466.25

SEWF TOTALS:

Total of 15 Checks:	58,035.83
Less 0 Void Checks:	0.00
Total of 15 Disbursements:	<u>58,035.83</u>