

1. The meeting was called to order at 7:00 PM by Supervisor Krygier. Members present: Brown, Frandsen, McIntyre, McConnon, and Krygier. Members absent: Andersen, Mojzuk. Also present: Acting Chief Galen Green and 3 spectators.
2. Public Comment: none.
3. Public Hearing: Supervisor Krygier opened the Public Hearing at 7:04 PM regarding the 5 year Park & Rec Plan. No comments so the Public Hearing was closed at 7:08 PM. Andy Moore was present to answer any questions that board members had regarding the Five Year Plan which runs from 2018 to the end of 2022. Frandsen shared with each board member a copy of an email received from Rich Bell voicing his desire for the bike trails to be increased in our township. Krygier will reach out to Mr. Bell to discuss his thoughts and ideas for our Five Year Plan. Motion by McConnon, Brown supported to approve Resolution 2018-05 for our 5 Year Park & Rec Plan. All yes. CARRIED.
4. Budget Hearing: Fiscal year 2018-19: Supervisor Krygier opened the public hearing at 7:15 pm on the budgets for 2018-19 fiscal year. The General Fund budget was presented with projected revenues of \$1,060,100.00 and expenditures of \$1,059,130.00. The Township property tax millage rate for fiscal year 2018-19 is tentatively .7939 mills, subject to any Headlee rollback. The Fire Department budget for 2018-19 was presented with \$255,875.00 in projected expenses. The property tax millage rate for the Fire Department budget for fiscal year 2018-19 is tentatively .8616, subject to any Headlee rollback. The budgets for the Sewer Fund and the Special Assessment Districts of Big Brower Lake, Little Brower Lake, and Myers Lakes were also considered. Public hearing was closed at 7:35 p.m.

Motion by McIntyre, McConnon supported to adopt the 2018-19 General Fund Budget with one amendment from \$40,000 to \$30,000 for Legal fees under Expenditures, Township Hall; millage rate subject to Headlee rollback. All yes. CARRIED.

Motion by Frandsen, McConnon supported to approve the 2018-19 Fire Fund Budget as presented; millage rate subject to Headlee rollback and specifying that next year the format be the same as all the other budgets presented. All yes. CARRIED.

Motion by McIntyre, McConnon supported to approve the 2018-19 Sewer Fund Budget as presented. All yes. CARRIED.

Motion by Krygier, Frandsen supported to approve the 2018-19 Special Assessments Budget for weed control for Big Brower, Little Brower, and Myers Lakes as presented. All yes. CARRIED.

Township Board Salary Resolution 2018-06, motion by Brown, McIntyre supported to approve Resolution 2018-06 to establish Township Officers Salary as proposed. All yes. CARRIED.

Sewer Rate Resolution 2018-07, motion by Frandsen, Krygier supported to approve Resolution 2018-07 to establish a quarterly sewer rate increase from \$160.00 to \$165.00 for 2018-19 fiscal year. All yes. CARRIED.

5. Approval of Agenda- Brown made motion, McIntyre supported, to move 11J Braeside Estates Final Plat to 5A and switch 6C before 6B. All yes. CARRIED.

5a. Brown gave a summary of all documents regarding Braeside Estates Final Plat and she stated all conditions have been satisfied. Motion by McConnon, Brown supported to approve Resolution 2018-12 Braeside Estates Final Plat. All yes. CARRIED.

6. Motion by Krygier, Brown supported to approve amending the 2017-18 General Fund Budget by increasing General Administration by \$10,000.00, Assessor by \$2,000.00, Clerk by \$3,000.00, and Cemetery by \$5,000.00. All yes. CARRIED.

Consent Agenda: Motion by McConnon, McIntyre supported, to approve the Consent Agenda as follows:

- a. Approval of Minutes/ February 7, 2018 Regular Board Meeting.
- b. Treasurer's Report/ Approval of bills for payment- General, Sewer, and Fire Funds. All yes. CARRIED.

7. Supervisor's Report/Building Permits/Board Member Reports: Supervisor Krygier reported 8 total permits were issued for February. NKSA- Main Tech Services bill for February was \$5,404.50. There was no NKSA meeting for February. GVMC- no report. Rockford Community Endowment- no report. CS Area Park & Rec- No report. Courtland Park/Trails Report- Krygier spoke with Jacob Stahl regarding the work that needs to be done on the

Disc Golf course this spring. McIntyre suggested putting a paragraph in the next township newsletter to see if there are people interested in serving on a Park Advisory Committee.

8. Fire Chief's Report: Acting Chief Galen Green shared the report in Chief Mojzuk's absence. Green Reported 29 calls for February, making a year to date of 58 calls. The LifeLine ARM RCF-A1000EN has been received. Chief Mojzuk has all his staff trained on the LifeLine ARM. The Pancake Breakfast will be on March 24, 2018 from 8 AM till 11 AM. Acting Chief Green presented Andrew Rozeboom as a candidate to hire for a Firefighter for our township. After a question and answer session between Board Members and Rozeboom, McIntyre made motion, McConnon supported to hire Andrew Rozeboom as an addition to our Firefighting staff. All yes. CARRIED.
9. Zoning Board of Appeals Report: McIntyre reported a variance was granted for a deck addition on Big Brower Lake and they have two new requests for the March 14, 2018 meeting to consider.
10. Planning Commission Report: Brown reported no February meeting. The next meeting is March 20, 2018 at which time they will be talking about J&H Oil on the corner of Northland and 14 Mile Road putting on an addition to their building.
11. New Business:
  - A. Kent County Road Commission Local Road Construction Plan 2018: Motion by McConnon, McIntyre supported to approve work order number 030 for a cost to the township of \$128,000.00 and work order number 070 for a cost to the township of \$172,000.00. All yes. CARRIED.
  - B. Venman's Landscaping Service Bid for lawn/cemetery maintenance 2018: Motion by Frandsen, Brown supported to accept bid as presented. All yes. CARRIED.
  - C. Bids for Spring Clean-up: Motion by McConnon, Brown supported to accept bid from Plummers Disposal Service. Clean-up dates will be May 18<sup>th</sup> & 19<sup>th</sup>, no tires or TV's will be accepted but we will accept mattresses. All yes. CARRIED.
  - D. Bids for Legal Notices: McIntyre made motion, Krygier supported, to use the Cedar Springs Post, Rockford Squire, and North Kent Advance. We are awaiting a response from Jim Scales with regard to do we still need to use the North Kent Advance. All yes. CARRIED.
  - E. Bids for Weed Control: It was decided to get more bids for consideration and request clarification on bids submitted. McConnon made motion, McIntyre supported to table this decision until our April Regular Township Board meeting. All yes. CARRIED.
  - F. Resolution for Fire Millage Renewal 2018-08: Motion by McConnon, Brown supported to approve Resolution 2018-08 regarding Fire Millage to be put on August 2018 Ballot. Ballot language is as follows: as directed, the resolution authorizes a ballot proposition seeking a six year continuation of the Township's millage for fire protection purposes. We understand the Township wants to offset previous Headlee millage reductions and return the millage to the originally approved 1.0 mill. As required by State law, the ballot proposition is written as a renewal at the expiring 0.8616 mills with an additional 0.1384 mill. All yes. CARRIED.
  - G. Resolution for Consumers Energy 2018-09: This resolution is simply a contract between Consumers Energy and the Township of Courtland to furnish lighting. Motion by McConnon, Brown supported to approve Resolution 2018-09. All yes. CARRIED.
  - H. Resolution for Consumers Energy 2018-10: This resolution gives Consumers Energy permission to remove the 3 Mercury Vapor lights that we still have in our township. Motion by McConnon, Krygier supported to approve Resolution 2018-10. All yes. CARRIED.
  - I. Resolution for Consumers Energy 2018-11: This resolution gives Consumers Energy permission to install 3 LED lights to replace the 3 Mercury Vapor lights. Motion by Brown, Krygier supported to approve Resolution 2018-11. All yes. CARRIED.
12. Public Comment: none.
13. Board Member Comments : Supervisor Krygier reported that MDOT has given 90% of the monies owed to Cannon Township. Courtland Twp. portion to be reimbursed is being calculated at this time. Supervisor Krygier will request an ETA for payment from Cannon Twp. to Courtland Twp. McIntyre suggested the Lake Associations research if they can apply for grant money to help offset the cost to maintain the lakes.
14. The meeting was adjourned at 8:45 PM.

Respectfully submitted,  
Sandy Frandsen, Clerk

Receipt #	Date	Cashier	Wkstn	Received Of	Amour
C 12834	02/06/2018	ANDREA		IMPERIAL MUNICIPAL SERVICES	324.25
C 12835	02/06/2018	ANDREA		MATTHEW COLOMBO	100.00
C 12836	02/06/2018	ANDREA		LINDA SHOEMAKER-JOHNSTON	10.00
C 12837	02/06/2018	ANDREA		ROCHELLE BALDWIN	10.00
C 12838	02/06/2018	ANDREA		HERTIAGE LIFE STORY	150.00
C 12839	02/06/2018	ANDREA		ROGER BONGA	100.00
C 12840	02/06/2018	ANDREA		MICHIGAN BELL TELEPHONE	269.23
C 12841	02/08/2018	ANDREA		ETHELDA RAPP TR	385.00
C 12842	02/12/2018	ANDREA		MARY HALL	100.00
C 12843	02/12/2018	ANDREA		AMY GILLETTE	10.00
C 12844	02/12/2018	ANDREA		THE HOP FAMILY LLC	2,250.00
C 12845	02/12/2018	ANDREA		CHARLOTTE MURRAY	100.00
C 12846	02/13/2018	ANDREA		COURTLAND FIRE DEPARTMENT AUXILLARY	1,000.00
C 12847	02/19/2018	ANDREA		HUITSING ENTERPRISES LLC	200.00
C 12848	02/19/2018	ANDREA		RANDALL MARTINIE	200.00
C 12849	02/19/2018	ANDREA		MATTHYSSE KUIPER DEGRAAF	755.00
C 12850	02/21/2018	ANDREA		CHARTER COMMUNICATIONS	16,890.09
C 12851	02/26/2018	ANDREA		CORNELIUS KALEE	1,410.00
C 12852	02/26/2018	ANDREA		KBH HOMES LLC	12,188.00
C 12853	02/26/2018	ANDREA		FIRE FUND	4,933.95
C 12854	02/26/2018	ANDREA		SEWER FUND	276.75
C 12855	02/26/2018	ANDREA		HARRY KUKLA	40.00
C 12856	02/26/2018	ANDREA		OAKS OF ROCKFORD	324.00
C 12857	02/27/2018	ANDREA		CURRENT TAX FUND	77,737.86
C 12858	02/27/2018	ANDREA		CURRENT TAX FUND	72,284.09
C 12859	02/27/2018	ANDREA		CURRENT TAX FUND	23,077.57
C 12860	02/27/2018	ANDREA		CURRENT TAX FUND	915.20
C 12861	02/27/2018	ANDREA		DOMINIQUE GROENVELD	300.00
C 12862	02/27/2018	ANDREA		DOMINIQUE GROENVELD	2,000.00
C 12863	02/28/2018	ANDREA		LOCAL COMMUNITY STABILIZATION AUTHOR	674.53
C 12864	02/28/2018	ANDREA		DAWN KLOOSTER	100.00

Total of 31 Receipts 219,115.52

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

101-000-08400	DUE FROM OTHER FUNDS	5,210.70
101-000-23000	DUE TO COUNTY MHC TAXES	270.00
101-000-23800	ESCROW - SITE PLAN	4,000.00
101-000-40100	CURRENT PROPERTY TAX	71,629.41
101-000-40400	PPTX STATE REIMBURSEMENT	674.53
101-000-42400	STREET LIGHTS	654.68
101-000-43000	MHC TAXES	54.00
101-000-47400	CABLE TV FRANCHISE F	269.23
101-000-47400	CABLE TV FRANCHISE FOR 4TH QTR	16,890.09
101-000-47700	BUILDING PERMITS FOR JANUARY	324.25
101-000-47800	ELECTRICAL PERMITS	1,410.00
101-000-60800	APPEALS BOARD FEES	650.00
101-000-60900	PLANNING COMMISSION	300.00
101-000-63400	GRAVE OPENINGS	1,140.00
101-000-64300	SALE OF CEMETERY LOT	190.00
101-000-66700	RENT	500.00
206-000-40100	CURRENT PROPERTY TAX	77,737.86
206-000-69000	911 ADDRESS SIGNS	30.00
206-336-75500	RESCUE (MEDICAL) SUPPLIES	1,000.00
590-000-21600	NKSA CONNECTION FEES	6,840.00
590-000-40200	SEWER ON TAX ROLL	915.20
590-000-47600	PERMITS	148.00
590-000-67202	DEFERRED CONNECTIONS	5,200.00
897-000-42300	CURRENT TAXES	6,364.45
898-000-42300	CURRENT TAXES	3,512.19
899-000-42300	CURRENT TAXES	13,200.93
TOTAL - ALL GL NUMBERS:		219,115.52

\*\*\* TOTAL BY FUND \*\*\*

101	GENERAL FUND	104,166.89
206	FIRE DEPT FUND	78,767.86
590	SEWER FUND	13,103.20
897	BIG BROWER LAKE S-A	6,364.45
898	LITTLE BROWER LK S-A	3,512.19
899	MYERS LAKE S-A	13,200.93
TOTAL - ALL FUNDS:		219,115.52

User: ANDREA

CHECK DATE FROM 02/01/2018 - 02/28/2018

DB: Courtland

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GENF GENERAL FUND					
02/08/2018	GENF	27519	ADDORIO	ADDORIO GLOBAL INNOVATIONS Void Reason: Voided Check Range Void Utility	100.00 V
02/08/2018	GENF	27520	ATT	AT&T Void Reason: Voided Check Range Void Utility	576.12 V
02/08/2018	GENF	27521	ATT	AT&T Void Reason: Voided Check Range Void Utility	160.89 V
02/08/2018	GENF	27522	ATT	AT&T	324.25
02/08/2018	GENF	27523	BSA	B S & A SOFTWARE	369.00
02/08/2018	GENF	27524	CONSUMERS	CONSUMERS ENERGY	503.02
02/08/2018	GENF	27525	HEALTH	KENT COUNTY HEALTH DEPT.	36.00
02/08/2018	GENF	27526	KCOTREAS1	KENT COUNTY TREASURER	98.63
02/08/2018	GENF	27527	MISC	LINDA SUE ANDERSON	200.00
02/08/2018	GENF	27528	KRYGIER	MICHAEL KRYGIER	110.76
02/08/2018	GENF	27529	MLIVE	MLIVE MEDIA GROUP	277.54
02/08/2018	GENF	27530	PETERSEN	PETERSEN OIL CO., INC.	603.23
02/08/2018	GENF	27531	HARDWARE	ROCKFORD ACE	23.99
02/08/2018	GENF	27532	SPLASH	SPLASH IRRIGATION INC.	300.00
02/08/2018	GENF	27533	ADDORIO	ADDORIO GLOBAL INNOVATIONS	100.00
02/08/2018	GENF	27534	ATT	AT&T	576.12
02/08/2018	GENF	27535	ATT	AT&T	160.89
02/14/2018	GENF	27536	AED	AED PROFESSIONALS	5,000.00
02/14/2018	GENF	27537	MISC	CHARLOTTE MURRAY	100.00
02/14/2018	GENF	27538	CITY OF RO	CITY OF ROCKFORD	5,000.00
02/14/2018	GENF	27539	MICHIGANCA	MICHIGAN CAT	516.96
02/20/2018	GENF	27540	MML	MML WORKER'S COMP FUND	604.00
02/22/2018	GENF	27541	ATT	AT&T	57.59
02/22/2018	GENF	27542	CONSUMERS	CONSUMERS ENERGY	24.35
02/22/2018	GENF	27543	QUILL	QUILL CORPORATION	350.03
02/22/2018	GENF	27544	SUPERIOR	SUPERIOR BUSINESS SOLUTIONS	193.06
02/22/2018	GENF	27545	US BANK	US BANK EQUIPMENT FINANCE	229.30
02/28/2018	GENF	27553	VANSETTERS	ANDREA VANSETTERS	16.29
02/28/2018	GENF	27554	CHULSKI'S	CHULSKI'S SALT SERVICE LLC	118.50
02/28/2018	GENF	27555	CONSUMERS	CONSUMERS ENERGY	503.66
02/28/2018	GENF	27556	K2	K2 CONTRACTORS LLC	68.00
02/28/2018	GENF	27557	ROAD COMM	KENT CO. ROAD COMMISSION	404.26
02/28/2018	GENF	27558	KCOTREAS1	KENT COUNTY TREASURER	270.00
02/28/2018	GENF	27559	MIKA	MIKA MEYERS BECKETT & JONES PLC	2,352.75
02/28/2018	GENF	27560	QUILL	QUILL CORPORATION	197.99
02/28/2018	GENF	27561	RPS	ROCKFORD PUBLIC SCHOOLS	1,689.00
02/28/2018	GENF	27562	VENMANS	VENMAN'S LANDSCAPE SERV.	1,595.00
02/28/2018	GENF	27563	WILLIAMS	WILLIAMS & WORKS	147.00

## GENF TOTALS:

Total of 38 Checks:	23,958.18
Less 3 Void Checks:	837.01
Total of 35 Disbursements:	23,121.17

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank FIREF FIRE FUND					
02/08/2018	FIREF	4442	PETERSEN	PETERSEN OIL CO., INC.	436.62
02/08/2018	FIREF	4443	WEINGARTZ	WEINGARTZ SUPPLY CO., INC	920.10
02/14/2018	FIREF	4444	AED	AED PROFESSIONALS	6,549.00
02/14/2018	FIREF	4445	DTE	DTE ENERGY	661.63
02/14/2018	FIREF	4446	FISHER	JASON FISHER	174.60
02/14/2018	FIREF	4447	MICHIGANCA	MICHIGAN CAT	516.96
02/14/2018	FIREF	4448	WEX	WEX BANK	360.35
02/20/2018	FIREF	4449	MML	MML WORKER'S COMP FUND	2,348.00
02/22/2018	FIREF	4450	FIRST	FIRST BANKCARD	19.99
02/22/2018	FIREF	4451	MFLEET	MICHIGAN FLEET FUELING SOLUTION LLC	120.32
02/22/2018	FIREF	4452	WOLBRINK	WOLBRINK EDUCATION LLC	95.00
02/26/2018	FIREF	4453	COURTLAND	COURTLAND TOWNSHIP	4,933.95
02/28/2018	FIREF	4454	ATT	AT&T	48.94
02/28/2018	FIREF	4455	B&B	B&B FIRE DIVISION	1,387.79
02/28/2018	FIREF	4456	CONSUMERS	CONSUMERS ENERGY	189.62
02/28/2018	FIREF	4457	CONSUMERS	CONSUMERS ENERGY	286.06
02/28/2018	FIREF	4458	GREEN	GALEN GREEN	30.00
02/28/2018	FIREF	4459	SCOTT	GREG SCOTT	30.00
02/28/2018	FIREF	4460	SCHEER	PHIL SCHEER	30.00
02/28/2018	FIREF	4461	MOJZUK	STEVE MOJZUK	110.00

FIREF TOTALS:

Total of 20 Checks:	19,248.93
Less 0 Void Checks:	0.00
Total of 20 Disbursements:	19,248.93