

**COURTLAND TOWNSHIP
FEE SCHEDULE**

<u>APPLICATION TYPE</u>	<u>FEE AMOUNT</u>
Variance	\$200.00
Site Plan Review	\$250.00 + \$2,000.00 Escrow
Special Use	\$300.00 + \$2,000.00 Escrow
Rezoning (other than PUD)	\$350.00 + \$2,000.00 Escrow
Planned Unit Development (PUD)	\$550.00 + \$4,000.00 Escrow
Plat (Subdivision) or Site Condo	\$550.00 + \$4,000.00 Escrow
Private Road	\$300.00 + \$2,000.00 Escrow
Mineral Extraction-Special Use Annual Permit	\$2,000.00 + \$2,000.00 Escrow \$ 250.00
Storm Water Permit	\$150.00
Other/Miscellaneous	\$200.00
Special Meeting Planning Commission or ZBA	\$200.00 additional

Application fees and escrow deposits must be made at the time of application. Escrow fees, in addition to the initial deposit, shall be paid in \$1,000.00 increments when the Escrow Account drops below \$500.00.

ESCROW FEE POLICY

(Copy to applicant)

The escrow fees for each application are established at \$1,000.00 increments commencing with an initial \$2,000.00 deposit (\$4,000.00 for PUD's, plats and site condos) by the applicant with the Township Clerk. The initial escrow fee shall be provided by the applicant to the Township Clerk at the time of application. No application shall be processed prior to the required escrow fee having been deposited with the Township Clerk. Any excess funds remaining in the Escrow Account after the application has been fully processed, reviewed and the final Township decision has been rendered regarding the project, will be refunded to the applicant with no interest to be paid on those funds. At no time prior to the Township's final decision on an application shall the balance in the Escrow Account fall below \$500.00. If the funds in the Escrow Account drop below \$500.00, an additional deposit of \$1,000.00 by the applicant into the Escrow Account shall occur before the application review process will be continued. Additional amounts above \$2,000.00 may be required to be placed in the Escrow Account by the applicant at the discretion of the Township.

No building permit or final Township approval or permit shall be granted for an application until all outstanding out-of-pocket costs and expenses incurred by the Township have been reimbursed to the Township from the Escrow Account.

The Township Clerk shall maintain records regarding the Escrow Account and shall authorize the disbursement of escrow funds in writing.

If an applicant objects to the disbursement of escrow funds or how the escrow funds have been applied, the applicant can appeal the Township's determination regarding these matters to the Township Board. All such appeals shall be in writing and shall be made not later than thirty (30) days after final Township action regarding the application.

I have read and understand the above Escrow Policy.

signed

date