

COURTLAND TOWNSHIP FIRE BOARD
August 31, 2016

UNAPPROVED

1. Meeting called to order at 1400 by Chairman M. White. Members present: N. Brown, E. DeVries, M. McConnon, C. Nelson, M. White, Alternate M. Crosby. Members absent: None. Also present: Chuck Porter, Greg Scott, Chief Steve Mojzuk

Public Comment: None

2. Approval of agenda: Motion by McConnon, Brown supported, to approve agenda. CARRIED.
3. Approval of minutes: Motion by DeVries, Nelson supported, to approve the minutes of the July 27, 2016 meeting. CARRIED.
4. Financial report: Fire Fund balance, as of July 31, 2016 is \$282,042.67.
5. Approval of bills for payment: Motion by Nelson, DeVries supported, to approve the \$11,577.01 for August bills. CARRIED.
6. Fire Chief's report: Chief Mojzuk reported that there were 26 runs for August, 2016.
 - a. Chief reported that they were replacing the front door on the fire station. The cost is not to exceed \$1,000.
 - b. The generator was serviced.
 - c. The SCBA units were serviced and will be put on an annual schedule.
 - d. Chief reported that the fire fund cannot be used to pay for the addition to the station. They are able to use funds for the furnace, sidewalk and some of the plumbing upgrades that are required.
7. Old Business:
 - a. The old fire truck is up for bid. The Chief is authorized to accept any bids \$15,000 or more.
 - b. The new furnace is being installed at the fire station. Expected completion is September 12, 2016. Cost savings for using only one furnace is about \$2,000.
8. New Business:
 - a. Chief received an application from Josh Champion. He would like to hire him as a firefighter. Motion by McConnon, Nelson supported to recommend Josh for hire.
 - b. Chief is in the process of purchasing 600' of new hose to bring our truck into compliance. He is researching the possibility of getting this through County bid. Motion by Nelson, DeVries supported approving the purchase of new hose not to exceed \$3,000.
 - c. McConnon presented a new draft for the fire chief job description. The members will review and get comments back to McConnon for the next meeting.
9. Correspondence: None.
10. Auxiliary Report: The fund balance is \$3,204.76.
11. Next Meeting: Wednesday, September 28, 2016 @ 2:00 PM.
12. Adjournment: 1452

Respectfully submitted,

Matt McConnon