

UNAPPROVED

MINUTES  
COURTLAND TOWNSHIP  
REGULAR BOARD MEETING  
December 6, 2023 - 7:00 p.m.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

The meeting was called to order at 7:00 p.m. by Supervisor McConnon.

ROLL CALL:

Board Members present: Andersen, Brown, Hartman, McConnon, McIntyre and Porter.

Members absent: Frandsen

Also present: Fire Chief, Steve Mojzuk, Attorney James Scales and 12 spectators.

APPROVAL OF AGENDA:

Approval of agenda -Agenda item was added to New Business by McConnon, G. New Hire Firefighter. A motion by McIntyre, Andersen seconded to approve the agenda, as amended. All yes, motion carried.

PUBLIC COMMENT: A resident supported adult physical fitness equipment being added to the park /playground area. A resident supported ideas for new playground equipment.

APPROVAL OF CONSENT AGENDA:

Consent Agenda- A motion by McIntyre, Porter seconded to approve the consent agenda.

Roll call vote; All yes; motion carried.

Approval of Minutes: November 1, 2023 Regular Board meeting with correction to Planning Commission Report; Braeside meeting is December 6<sup>th</sup> not the 12<sup>th</sup>.

Treasurer's Report: Approval of November bills for payment- General, Sewer, Lake, and Fire Funds. A motion by McIntyre, seconded by Porter to approve Treasurer's report and pay bills. All yes, motion carried.

STANDING REPORTS:

**Supervisor's Report/ Building Permits/NKSA, GVMC and GGTC –**

Building Permits- 1 new build, 6 manufactured homes YTD 27 new, 38 manufactured

NKSA: Next meeting December 7<sup>th</sup>.

GVMC: no meeting held.

GGTC: no meeting held.

**Rockford Area Community Foundation:** Rockford's Got Talent, February 3 at Rockford H.S. They are still looking for more sponsors.

**Courtland Township Park & Trails:** proposals on agenda

**Fire Chief's Report:** Number of calls through November was 40 for a total of 448 calls year to date. (Full report included in Board Packet)

**Zoning Board of Appeals:** Next meeting December 12<sup>th</sup>.

**Planning Commission Report:** Braeside presentation on agenda. A meeting on the Master Plan is scheduled for Tuesday, December 19th at 7:00.

OLD BUSINESS:

- A. Re-Insulate Township Office proposal (Tabled)
- B. CASSA Soccer Field Proposal (Tabled)
- C. Annis Fish Hatchery Preserve trail extension proposal –The artesian well was tested and found to be potable. A hand operated well pump is being considered for installation. Motion to approve the proposal from South Peat Environmental to extend the walking trail to connect with existing trail and improve native habitat, total cost \$151,149.70. Moved by McIntyre, seconded by Porter. All yes, motion carried.

NEW BUSINESS:

- A. Resolution 2023-11 NKSA Expansion of Algoma Service Area- Motion made by Hartman, seconded by McIntyre to approve Resolution 2023-11 as presented. All yes, motion carried.
- B. Public Hearing: Braeside development - Motion by Porter, seconded by McIntyre, to open Public Hearing on Braeside PUD. All yes, motion carried. Presentation by developer. Question and answer period followed. Public meeting closed.
- C. Resolution 2023-12 Braeside Estates Phases 3 and Future- Motion made by McIntyre, seconded by Porter to approve 2023-12 Resolution of Braeside Phase 3 and future development with amendment to provide cul-du-sac large enough for a Fire Engine to turn around until road construction is completed. All yes, motion carried.
- D. Playground & Fitness Equipment Proposal- Motion made by Hartman, seconded by McIntyre to approve Great Lakes bid totaling \$410,307.00 for new playground and outdoor fitness equipment. All yes, motion carried.
- E. Rogue River Watershed Partners Annual Membership- Motion by McIntyre, seconded by Brown to approve renewal of annual membership to Rogue River Watershed Partners. All yes, motion carried.
- F. New Hire – Grounds- Motion made by McIntyre, seconded by Hartman to hire Scott Spencer as Groundskeeper/Maintenance staff. All yes, motion carried.
- G. New Hire – Fire Department- Motion made by Porter, seconded by McIntyre to hire Alex Fera as a Medical Fire Fighter. All yes, motion carried.

PUBLIC COMMENT:

Several residents thanked the Park Committee members for all their efforts and expressed their appreciation for committing to continue to improve the township parks.

BOARD MEMBER COMMENTS:

Porter- Resolution was defeated in the legislature to keep control local over land use.

Brown- Taxes and newsletter have been mailed to residents.

Hartman- Proud that 5 Courtland Township election workers assisted Kent County Board of Elections with recounts.

Andersen- Good newsletter!

McIntyre- Good newsletter!

McConnon- Asked the Board to consider moving the regular board meeting to the 2<sup>nd</sup> Wednesday of each month and starting time to 6:00 p.m. The Loveless Dr. Special Assessment District issue is no longer being considered. Charter Internet will be extending their services through parts of the township with grant money they have received. We asked them to provide a map showing their internet coverage. Sound system bids will be in for next month's meeting. Sewer system odor is being checked to locate the problem.

Next Regular Board Meeting will be January 3, 2024, at 7:00 PM.

ADJOURNMENT:

With no further business the board meeting was adjourned at 8:44 PM.

Respectfully submitted,

Dated: \_\_\_\_\_

\_\_\_\_\_  
Susan K. Hartman, Clerk

Dated: \_\_\_\_\_

\_\_\_\_\_  
Matt McConnon, Supervisor