

CHAPTER 3 TOWNSHIP PLANNING COMMISSION

Section 3.1 Powers and Duties.

- A. **In General.** Unless otherwise reserved in this Chapter or the Township Zoning Ordinance, the Planning Commission has all the powers and duties provided by Michigan Public Act 33 of 2008, as amended, Michigan Public Act 110 of 2006, as amended, and applicable Township ordinances.
- B. **Duties and Responsibilities.** The Planning Commission shall perform the following duties and responsibilities, among others:
- C. **Bylaws and Other Matters.** The Planning Commission shall adopt bylaws for the transaction of its business and shall keep a public record of its resolutions, findings, determinations and other official actions. Public records shall be available to the public as provided by the Freedom of Information Act, Public Act 442 of 1976, as amended. The bylaws shall provide that members shall not participate in matters as to which they have a conflict of interest. The Planning Commission shall present a written annual report to the Township Board.
- D. **Master Plan.** To guide the development of the Township, the Planning Commission shall prepare a Master Plan in accordance with applicable provisions of Michigan Planning Enabling Act, as amended.
- E. **Zoning Ordinance.** The Planning Commission shall administer the Township Zoning Ordinance and take such other actions with respect to zoning and land use planning as are authorized by the terms of the zoning ordinance, other applicable Township ordinances and state law.
- F. **Capital Improvement Program.** The Township Board retains the responsibility of adopting a capital improvements program for the Township.

Section 3.2 Meetings. The Planning Commission may hold meetings as frequently as it determines, subject to Township Board oversight, but may not have fewer than four regularly scheduled meetings each year. The time and place of regular meetings shall be determined by resolution adopted in accordance with the Open Meetings Act, Michigan Public Act 267 of 1976, as amended. Meetings shall be held in accordance with the Open Meetings Act.